



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, }

SS.

Village of Fox Lake

At the regular Board Meeting, held in accordance with State of Illinois Executive Order 2020-07 Section 6, held in said Village and County in the State of Illinois at 6:30 p.m. on November 22, 2022 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit, Village Attorney Jeff Nutschnig, Trustees: Jensen, Stochl (via Zoom), Konwent, Marr, Moore and Driscoll.

Staff also in attendance: Jessica Chernich, Donovan Day, Kealan Noonan, Wayde Frerichs, Ryan Kelly, Lindsay Szafran, Jimmy Lee and Patricia Russell.

2. Approval of Minutes

A. Village Board Meeting Minutes for November 8, 2022

Trustee Konwent made a motion to approve the Village Board Meeting Minutes for November 8, 2022 as presented, seconded by Trustee Marr.

New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

3. Approval of the Warrant

Trustee Marr made a motion to approve the Expenditures/Warrants/Transfers for November 22, 2022 in the amount of \$953,527.11, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

| | |
|------------------------------|------------|
| <i>Trustee Jensen</i> | <i>Aye</i> |
| <i>Trustee Stochl</i> | <i>Aye</i> |
| <i>Trustee Konwent</i> | <i>Aye</i> |
| <i>Trustee Marr</i> | <i>Aye</i> |
| <i>Trustee Moore</i> | <i>Aye</i> |
| <i>Trustee Driscoll</i> | <i>Aye</i> |
| <i>Motion Carried</i> | |

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Parade Marshal – Kevin Hunter

Mayor shared that Kevin Hunter will be our Parade Marshal this year.

B. Visit from Santa

Santa shared he is excited for the season and the Santa house will be open beginning after the parade and tree lighting on Saturday, November 26, 2022.

5. Village President’s Report

Mayor shared his thanks and gratitude to Tanya Hill and her husband with the help of others for their service to our community cooking and serving to over a 100 people a free turkey dinner meal for those less fortunate.

He provided an update on the PFAS project; the Village has applied for loans from the IEPA to rehabilitate Well 2 and possibly dig a new well as part of our PFAS removal. The letter has been received and they are assessing our case and thanks to our Village engineers for getting us in.

6. Village Administrator’s Report

There is none.

7. Village Attorney Report

There is none.

8. Village Treasurer’s Report

There is none.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none.

10. Motion to Recess to Committee of the Whole Meeting

Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen.

A roll call vote was taken as follows:

| | |
|------------------------|------------|
| <i>Trustee Jensen</i> | <i>Aye</i> |
| <i>Trustee Stochl</i> | <i>Aye</i> |
| <i>Trustee Konwent</i> | <i>Aye</i> |
| <i>Trustee Marr</i> | <i>Aye</i> |

Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

A. Strategic Planning Team Reports

Kealan shared that the demolition at 16 E Oak is scheduled to start on Monday.

11. New Business (the information below taken from Agenda)

A. Resolution 2022-R-82: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Currie Motors for the Purchase of One New F-250 Crew Cab Fleet Truck

This resolution is for the approval to replace one of the fleet trucks that is at the end of its service life with a total cost for the vehicle of \$51,920.

B. Resolution 2022-R-83: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote Through Currie Motors for the Purchase of One New F-250 Service Body Fleet Truck

This resolution is for the approval to replace one of the fleet trucks that is at the end of its service life with a total cost for the vehicle of \$65,122.

C. Resolution 2022-R-84: A Resolution Authorizing the Mayor to Sign and Thereby Accept the Purchase of the 12 Month Maintenance Renewal for the Zetron Radio System, Solacom Call Handling Equipment and Eventide Recorder Systems

This resolution is to authorize the purchase of the annual maintenance renewal to provide communication between the 911 center, the citizens and first responders.

D. Ordinance 2022-54: An Ordinance Providing for the Levy of Taxes for the Village of Fox Lake, Lake and McHenry Counties, State of Illinois, for Collection in the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023

This ordinance is the first draft of the proposed Tax Levy. If the board agrees, notice of a public hearing will be posted in the Daily Herald on December 5, 2022 to be held on December 13, 2022 at 6:00 p.m.

E. Ordinance 2022-55: An Ordinance Abating the Tax Heretofore Levied for the Year 2022 to Pay Debt Service on \$11,940,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022A of the Village of Fox Lake, Lake County Illinois

This ordinance is to abate the corresponding tax levy imposed by the county and filed with the county as to keep any levy from appearing on the tax bills of the residents of Fox Lake.

F. A Motion to Approve an Agreement with CPI, Inc. to Administer the Village's HRA and FSA Programs

This item is to authorize the administration of the Village's HRA and FSA benefits program with CPI, Inc.

G. A Motion to Approve the 2023 Village Board Meeting Calendar

This item is to approve the dates for the Village Board Meetings in year 2023.

H. A Motion to Approve the Façade Improvement Program Grant Request for Property at 15 E. Grand Avenue

This façade improvement application is for adding a canvas awning and heaters to the exterior façade of the café. The total cost of the project is \$13,546.00 with reimbursement of the maximum allowable grant of \$4000.00. Staff is recommending approval.

I. A Motion to Approve the Façade Improvement Program Grant Request for Property at 13 Nippersink Boulevard

This façade improvement application is for relocating two signs from their old building to their new building. The total cost of the project is \$1900.00 with reimbursement of 50% allowable of \$950.00. Staff is recommending approval.

- J. **A Motion to Accept the Planning & Zoning Commission’s Recommendation to Approve the Variance Request by John Schaefer for Property at 139 Cora Avenue**
This item is for a variance from the maximum allowable height of a detached garage on the property at 139 Cora Avenue.

12. **Old Business**

- A. **A Motion to Accept the Planning & Zoning Commission’s Recommendation to Deny the Petition of Rycree LLC for a Special Use Permit to Operate a Short-Term Rental at 1 Lakeside Lane**
This item is to accept the Planning and Zoning Commission’s recommendation to deny the petition to operate a short term rental at 1 Lakeside Lane.

- 13. **Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**
*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

- 14. **Motion to Waive the Bid Process for the Purchase of One New F-250 Crew Cab Fleet Truck**
*Trustee Driscoll made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

- 15. **Motion to Waive the Bid Process for the Purchase of One New F-250 Service Body Fleet Truck**
*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

- 16. **Motion to Waive the Bid Process for the Purchase of the Maintenance Renewal for the Zetron Radio System, Sola com Call Handling Equipment and Eventide Recorder Systems**

Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent.

A roll call vote was taken as follows:

| | |
|-------------------------|------------|
| <i>Trustee Jensen</i> | <i>Aye</i> |
| <i>Trustee Stochl</i> | <i>Aye</i> |
| <i>Trustee Konwent</i> | <i>Aye</i> |
| <i>Trustee Marr</i> | <i>Aye</i> |
| <i>Trustee Moore</i> | <i>Aye</i> |
| <i>Trustee Driscoll</i> | <i>Aye</i> |
| Motion Carried | |

17. Items to be Removed from Consent Agenda

Mayor Schmit removed from the consent agenda item B1, Ordinance 2022-54.

18. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2022-R-82: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Currie Motors for the Purchase of One New F-250 Crew Cab Fleet Truck
2. Resolution 2022-R-83: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote Through Currie Motors for the Purchase of One New F-250 Service Body Fleet Truck
3. Resolution 2022-R-84: A Resolution Authorizing the Mayor to Sign and Thereby Accept the Purchase of the 12 Month Maintenance Renewal for the Zetron Radio System, Solacom Call Handling Equipment and Eventide Recorder Systems

B. Ordinances

1. Removed from Consent Agenda: *Ordinance 2022-54: An Ordinance Providing for the Levy of Taxes for the Village of Fox Lake, Lake and McHenry Counties, State of Illinois, for Collection in the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023*
2. Ordinance 2022-55: An Ordinance Abating the Tax Heretofore Levied for the Year 2022 to Pay Debt Service on \$11,940,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022A of the Village of Fox Lake, Lake County Illinois

C. Motions

1. A Motion to Approve an Agreement with CPI, Inc. to Administer the Village's HRA and FSA Programs
2. A Motion to Approve the 2023 Village Board Meeting Calendar
3. A Motion to Approve the Façade Improvement Program Grant Request for Property at 15 E. Grand Avenue
4. A Motion to Approve the Façade Improvement Program Grant Request for Property at 13 Nippersink Boulevard

5. A Motion to Accept the Planning & Zoning Commission's Recommendation to Approve the Variance Request by John Schaefer for Property at 139 Cora Avenue
6. A Motion to Accept the Planning & Zoning Commission's Recommendation to Deny the Petition of Rycre LLC for a Special Use Permit to Operate a Short-Term Rental at 1 Lakeside Lane

Trustee Jensen made a motion to move that items, Resolutions A 1-3, Ordinance B 2 and Motions C 1-6 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

| | |
|------------------------------|------------|
| <i>Trustee Jensen</i> | <i>Aye</i> |
| <i>Trustee Stochl</i> | <i>Aye</i> |
| <i>Trustee Konwent</i> | <i>Aye</i> |
| <i>Trustee Marr</i> | <i>Aye</i> |
| <i>Trustee Moore</i> | <i>Aye</i> |
| <i>Trustee Driscoll</i> | <i>Aye</i> |
| <i>Motion Carried</i> | |

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

| | |
|------------------------------|------------|
| <i>Trustee Jensen</i> | <i>Aye</i> |
| <i>Trustee Stochl</i> | <i>Aye</i> |
| <i>Trustee Konwent</i> | <i>Aye</i> |
| <i>Trustee Marr</i> | <i>Aye</i> |
| <i>Trustee Moore</i> | <i>Aye</i> |
| <i>Trustee Driscoll</i> | <i>Aye</i> |
| <i>Motion Carried</i> | |

19. Approval of Exceptions

There are none.

20. For the Good of the Order

Mayor Schmit reminded staff to keep up with emails regarding the Lakefront Park expansion. Trustee Moore wanted to acknowledge her excitement of one of the Village's new employees, Patty Russell.

21. Audience Comments

Gary Eggert, resident living on Lakeside Lane, wanted to make sure the board was aware of the letter that was submitted regarding the written protest of the application for the special use permit at 1 Lakeside Lane. He also wanted to address the 6 conditions that were voted on by the P&Z Commission and would like to comment that 1 Lakeside Lane is not sent back again.

John Schaefer, resident at 139 Cora Ave, wanted to share that Donovan and his crew are just amazing. They are very welcoming and because of them it was the deciding factor for him to move to Fox Lake.

Nate Noel, resident at 180 Howard Court. He was the 6th short term rental permit approved in Fox Lake. He was hired by Nathan Brown, owner of 1 Lakeside Lane, to manage the short term rental property at 1 Lakeside Lane if it had been approved. He felt that it potentially could be sending a bad precedent for not giving at least a probationary period to the requestor.

Steve Danato, resident at 136 E Grand Ave, shared his dislike for having a short term rental near his property. He moved here for the community, not to live next to a motel and deal with the constant traffic and other potential issues.

22. Executive Session

There is none.

21. Adjournment

Trustee Stochl made a motion to adjourn the meeting at 7:18pm, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Moore Aye

Trustee Driscoll Aye

Motion Carried

Meeting was adjourned at 7:18 P.M.



Ashley Magnine, Deputy Clerk