



VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,  
Lake and McHenry Counties,

}  
SS.

Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on April 25, 2023 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

1. **Call to Order**

**Roll Call**

Present Mayor Schmit, Village Attorney Jeff Nutschnig, Trustees: Jensen, Stochl, Konwent, Marr, Moore, and Driscoll

Staff also in attendance: Jessica Chernich, Kealan Noonan, Wayde Frerichs, Amy Whitis, Jimmy Lee, Dawn Deservi, Lindsay Szafran and Michelle Runnion

2. **Approval of Minutes**

**A. Village Board Meeting Minutes for April 11, 2023**

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for April 11, 2023 as presented, seconded by Trustee Marr.*

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>

*Trustee Driscoll      Aye*  
***Motion Carried***

**B. Budget Hearing Meeting Minutes for April 11, 2023**

*Trustee Konwent made a **motion** to approve the Budget Hearing Meeting Minutes for April 11, 2023 as presented, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen      Aye*  
*Trustee Stochl      Aye*  
*Trustee Konwent    Aye*  
*Trustee Marr        Aye*  
*Trustee Moore      Aye*  
*Trustee Driscoll    Abstain*  
***Motion Carried***

**3. Approval of the Warrant**

**A. Approval of the Warrant- April 25, 2023**

*Trustee Konwent made a **motion** to approve the Expenditures/Warrants/Transfers for April 25, 2023 in the amount of \$872,698.30, Seconded by Trustee Driscoll*

*A roll call vote was taken as follows:*

*Trustee Jensen      Aye*  
*Trustee Stochl      Aye*  
*Trustee Konwent    Aye*  
*Trustee Marr        Aye*  
*Trustee Moore      Aye*  
*Trustee Driscoll    Aye*  
***Motion Carried***

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**A. Fox Lake Queens**

*Mayor Schmit thanked the Fox Lake Queens for their service to the community this past year and they each shared their favorite events.*

**5. Village President's Report**

*Mayor Schmit shared that the North Access Road and Lakefront Park Redevelopment bid openings are on Friday. Bids for signage will go out mid May.*

**6. Village Administrator's Report**

*There is none.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*There is none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Moore          Aye*

*Trustee Driscoll       Aye*

***Motion Carried***

**A. Strategic Planning Team Reports**

*Kealan Noonan shared that ComEd indicated the cost to remove 7 polls and move the electric to underground would cost \$22,556.02.*

**11. New Business**

**A. Discussion Regarding Special Use Permit for 80 S. Route 12**

*Mayor had a discussion with the owner and he is requesting a 1 year extension on the special use permit.*

**B. Resolution 2023-R-14: A Resolution Approving Phase III Construction Engineering Services Proposal with Alfred Benesch & Company for Washington Street Improvements**

*This item is to accept the proposal for construction engineering services with Alfred Benesch & Co.*

**C. Resolution 2023-R-17: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Contract Extension from Compass Minerals America, Inc. for Rock Salt Delivery**

*This item is to authorize the Mayor to accept the contract extension from Compass Minerals America. This would be a one year extension but may extend for another year at a 5% increase.*

**D. Resolution 2023-R-18: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Top & Drop Tree Service for Brush and Tree Removal Services for the Lakefront Park North Access Road**

*This item is to accept the proposal from Top & Drop Tree Service for removal services. Five proposals were received ranging from \$5,000- \$10,600.*

**E. Resolution 2023-R-19: A Resolution Approving Professional Services Agreement with Administrative Consulting Specialists, LLC for Grant Assistance and Grant Administration**

*This item is to accept the agreement with Administrative Consulting Specialists for grant assistance and administration. This would include grant proposals and grant development freeing up time current staff allocate to these activities, with a lump sum cost of \$30,000.*

**F. Resolution 2023-R-20: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Charles Equipment Energy Systems LLC for Generator Replacement at Tall Oaks Well house and Deer Run Lift Station**

*This item is to accept the contract with Charles Equipment Energy Systems LLC for generator replacement at Tall Oaks Well House and Deer Run Lift Station. Tall Oaks is a critical part of the system and Deer Run Lift Station has not operated since 2019. Four bids were received.*

**G. Ordinance 2023-11: An Ordinance Authorizing the Sale of Certain Pickup Trucks and Station Wagon Owned by the Village of Fox Lake, at Public Auction**

*This item is to authorize the sale at auction of a 2015 pickup truck and a 2000 Taurus. There is a \$401 cost per vehicle to transport to auction.*

**12. Old Business**

**A. Ordinance 2023-10: An Ordinance Adopting the Annual Budget for Fiscal Year 2023-2024 (Final Reading)** *Wayde Frerichs, Finance Director, provided overview of changes made to budget. A public hearing has been held. This item is to adopt the annual budget for fiscal year 2023-2024 as presented.*

**B. Motion to Authorize the Mayor and Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2023 Certifications and Assurances**

*This item is to authorize the Mayor and Village Attorney to sign the required annual FTA Certifications and Assurances.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Konwent made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Moore          Aye*

*Trustee Driscoll       Aye*

***Motion Carried***

**14. Motion to Waive the Bids for Grant Assistance and Grant Administration with Administrative Consulting Specialists, LLC**

*Trustee Marr made a **motion** to waive the bids for Grant Assistance and Grant Administration with Administrative Consulting Specialists, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

*Trustee Marr Aye*

*Trustee Moore Aye*

*Trustee Driscoll Aye*

***Motion Carried***

**15. Items to be Removed from Consent Agenda**

*There were none.*

**16. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions

**A. Resolutions**

- 1. Resolution 2023-R-14: A Resolution Approving Phase III Construction Engineering Services Proposal with Alfred Benesch & Company for Washington Street Improvements**
- 2. Resolution 2023-R-17: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Contract Extension from Compass Minerals America, Inc. for Rock Salt Delivery**
- 3. Resolution 2023-R-18: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Top & Drop Tree Service for Brush and Tree Removal Services for the Lakefront Park North Access Road**
- 4. Resolution 2023-R-19: A Resolution Approving Professional Services Agreement with Administrative Consulting Specialists, LLC for Grant Assistance and Grant Administration**
- 5. Resolution 2023-R-20: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Charles Equipment Energy Systems LLC for Generator Replacement at Tall Oaks Well house and Deer Run Lift Station**

**B. Ordinances**

- 1. Ordinance 2023-10: An Ordinance Adopting the Annual Budget for Fiscal Year 2023-2024 (Final Reading)**
- 2. Ordinance 2023-11: An Ordinance Authorizing the Sale of Certain Pickup Trucks and Station Wagon Owned by the Village of Fox Lake, at Public Auction**

**C. Motions**

**1. Motion to Authorize the Mayor and Attorney to Sign the Federal Transit Administration (FTA) Fiscal Year 2023 Certifications and Assurances**

*Trustee Jensen made a motion to move that items, Resolutions A 1-5, Ordinances B 1-2, and Motions C 1 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*  
*Trustee Stochl           Aye*  
*Trustee Konwent        Aye*  
*Trustee Marr            Aye*  
*Trustee Moore          Aye*  
*Trustee Driscoll       Aye*

***Motion Carried***

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*  
*Trustee Stochl           Aye*  
*Trustee Konwent        Aye*  
*Trustee Marr            Aye*  
*Trustee Moore          Aye*  
*Trustee Driscoll       Aye*

***Motion Carried***

**17. Motion to Approve a Contract with ComEd to Remove 7 Light Polls and Move the Electric to Underground**

*Trustee Konwent made a motion to approve a contract with ComEd to remove 7 light polls and move the electric to underground at a cost of \$22,556.02, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*  
*Trustee Stochl           Aye*  
*Trustee Konwent        Aye*  
*Trustee Marr            Aye*  
*Trustee Moore          Aye*  
*Trustee Driscoll       Aye*

***Motion Carried***

**18. For the Good of the Order**

*There was none.*

**19. Audience Comments**

*There were none.*

**20. Executive Session**

*There was none.*

**21. Adjournment**

*Trustee Stochl made a **motion** to adjourn the meeting at 7:18 pm, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye*

*Trustee Stochl           Aye*

*Trustee Konwent       Aye*

*Trustee Marr           Aye*

*Trustee Moore          Aye*

*Trustee Driscoll       Aye*

***Motion Carried***

**Meeting was adjourned at 7:18 P.M.**



Michelle Runnion, Village Clerk