



**FOX LAKE POLICE PENSION FUND  
BOARD MEETING - VIA ZOOM  
October 18, 2021 - 9:30 a.m.**

*Due to the Coronavirus outbreak and pursuant to Governor Pritzker's ongoing disaster proclamation, the Pension Board President determined that an in-person meeting is not practical or prudent because of the disaster and in conjunction with Governor Pritzker's most recently issued disaster declaration. One pension board trustee will be physically present at the Board's regular meeting location due to the ongoing COVID pandemic and the most recent disaster declaration issuance. Members of the public will be permitted to attend this meeting in-person at the meeting's regular location.*

*At the beginning of the meeting all members will verify they can communicate with one another. All votes during this meeting will be made by roll call. A verbatim recording of this meeting will also be taken.*

*The Board will ensure members of the public body are provided adequate notice of this meeting. All members of the public will have the opportunity to attend this meeting remotely and submit written public comment prior to the meeting.*

**1. Meeting Called to Order**

**President Cody Barker called the meeting to order at 9:35 a.m.**

**2. Pledge of Allegiance**

**The Pledge of Allegiance was recited.**

**3. Roll Call**

**Board Members present were Cody Barker, Walter Kubalanza and Tim Foster. Trustees Bill Monsen and Joe Martin were absent. Also present: Attorney Laura Goodloe, Richard Lamb of Lauterbach & Amen, Village Finance Director Wayde Frerichs, and Recording Secretary Carol McMullen. Tom McShane of Graystone Consulting joined the meeting at 9:40 a.m.**

**4. Approval of Agenda**

**A motion was made by Walter Kubalanza to approve the Agenda as presented; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.**

**5. Public Comments - None at this time.**

6. Approval of Minutes

The approval of the meeting minutes from 07-19-2021 and 08-09-2021 is tabled for the next meeting.

7. Financial Report

Tom McShane stated the Investment Policy Statement was received and sent to the Department of Insurance on 08-25-2021. The authorized signor form was received and processed. The asset allocations were reviewed with no changes. Tom reviewed the capital markets and investment performance. As of 09-30-2021, the pension fund has \$14,286,911 in equities, \$7,176,402 in fixed, \$401,536 in cash & equivalents for a total portfolio of \$21,864,849. There is 65.34% in equities, 32.82% in fixed and 1.84% in cash. For the last 12 months the fund is up 17%; since inception the fund is up 6.62%.

A motion was made by Walter Kubalanza to approve the Investment Report as presented by Tom McShane; second by Cody Barker. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

8. Accountants Report

L&A Financial Report - Richard Lamb reviewed the 09-30-2021 Monthly Financial Report showing total net position held in trust for pension benefits at \$21,877,808.37. Total bills for 07-01-2021 through 09-30-2021 were \$59,314.21.

A motion was made by Walter Kubalanza to approve the 09-30-2021 Monthly Financial Report as prepared by Lauterbach & Amen; second by Cody Barker. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Approval of Bills and Disbursements - A motion was made by Cody Barker to accept and pay the bills as presented on the Lauterbach & Amen quarterly Vendor Check Report dated July 1, 2021 through September 30, 2021, and pay the bills as they become due; second by Walter Kubalanza. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

IPPPFA Membership Dues - After discussion, a motion was made by Walter Kubalanza to pay the IPPFA Membership Dues this year; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

BMO Harris Bank Statements There was some confusion as to who gets the bank statements for two BMO Harris Bank accounts for the pension, this has been resolved.

Cash Flow Needs - Tom McShane stated we should be good through March 2022.

Status/approval 2021 IDOI Annual Statement - Richard Lamb stated that once the audit is complete and they receive the requested information on pensionable wages, the IDOI Annual Statement will be finished. Wayde Frerichs stated that Laura Rudkin will send the pensionable wage report to L&A. The IDOI Annual Statement is in progress and this will be ratified at the January meeting. (Tabled)

Status/approval Actuarial & GASB Reports - A motion was made by Cody Barker to approve the Actuarial & GASB Reports as prepared by Lauterbach & Amen; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Certification as to Pension Fund tax levy request - A motion was made by Cody Barker to certify \$1,062,455 as the pension fund tax levy request; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Status/approval Municipal Compliance Report - Richard Lamb presented the MCR report to the Board and stated that signatures were needed from the President and Secretary. After signed this form should be sent to Attorney Goodloe, in turn she will submit a tax levy certification letter to the Municipality, along with the Actuarial Valuation Report, the MCR Report and the Investment Policy Statement.

A motion was made by Walter Kubalanza to approve the Municipal Compliance Report as prepared by Lauterbach & Amen; second by Cody Barker. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Status/approval of Annual Audit Report - Wayde Frerichs stated they expect the Audit to be complete mid-November. He stated the numbers are accurate and there will be no adjustments; we are waiting for the auditors to certify these numbers. This report is in progress and will be ratified at the January meeting. (Tabled)

L&A Engagement Letter FY 2022, 2023, 2024 - An engagement letter for Accounting services for FY 2022, 2023, 2024 was presented from Lauterbach & Amen. This engagement letter does not include actuarial services.

A motion was made by Cody Barker to accept the Lauterbach & Amen Engagement Letter for Accounting services for FY 2022, 2023, 2024 as presented; second by Walter Kubalanza. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

9. Attorney Report

Attorney Laura Goodloe stated that the Gliniewicz matter remains Stayed. No formal action is needed until the criminal matter is resolved.

Attorney Goodloe gave an update on the Consolidation. The consolidated police pension board is moving a bit slower in relation to the consolidated fire board. They met approximately a week ago and selected their custodian; however they do not have an engagement letter finalized with the custodian as of that meeting. They were also in the middle of doing RFP's to select an auditor to assist with providing the certified audit lists that need to be in the hands of the pension boards prior to the transfer of funds to the consolidated fund.

Concerning consolidation litigation, the motion to dismiss has been ruled upon by the court. The court essentially dismissed all the named pension boards as plaintiffs claiming that they lacked standing. However, the individually named participants and beneficiaries who are plaintiffs in the litigation were held to have standing. Also the pension protection clause argument remains in play. The parties are now filing a Motion for Summary Judgement, which means there is no genuine issue of material fact and the court should be allowed to rule upon the matter and dispose of the matter on its own volition as opposed to moving forward and going to potential trial. They are briefing that and the court should rule on that Summary Judgment. She will keep the board updated.

10. Old Business

2021 Affidavits of Eligibility - A second notice was sent out to Jason Baldowsky on September 17. It has not been returned yet. He is a deferred pensioner. If the Affidavit is not returned within the next few weeks, Attorney Goodloe will send him a letter.

2021 Trustee Training Status - Trustees Bill Monsen and Tim Foster have not completed their training. Walter Kubalanza will need to complete his 8 hours for 2021.

Mayor Appointed Trustee - Tim Foster stated that he has been asked to stay on the Board by both the Mayor and the Chief of Police. Although he is in Pennsylvania, he stated that as long as he maintained a residence in Fox Lake he can serve on the Board. His term expired 04-30-2021 and he will need to be reappointed.

11. Officer Status

John T. Hoyne benefit calculations - Pension benefits were calculated by Lauterbach & Amen. He retired with 27 years of service. He received a pro-rated amount of \$6,126.97 on 08-16-2021, and monthly pension benefits in the amount of \$6,126.97 will begin 10-01-2021.

A motion was made by Cody Barker to approve the pension benefit calculations for John T. Hoyne as prepared by Lauterbach & Amen; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Nicholas J. Wolotowsky - He is a new officer with a date of hire of 07-27-2021, DOB 1997, Tier II.

A motion was made by Cody Barker to accept the pension application of Nicholas J. Wolotowsky; second by Walter Kubalanza. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

12. New Business

2022 Meeting Dates - The Pension Board meets the 3<sup>rd</sup> Monday of the quarter at 9:30 a.m. at the Fox Lake Village Hall.

A motion was made by Cody Barker to approve the 2022 meeting dates as January 17, April 18, July 18 and October 17; second by Walter Kubalanza. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Fiduciary Liability Insurance - A motion was made by Walter Kubalanza to pre-approve the renewal of the Fiduciary Liability Insurance at a cost not to exceed \$3,500; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

13. Closed Session - None.

14. Action from Closed Session - None.

15. Adjournment

With no further business, a motion was made by Walter Kubalanza to adjourn at 10:26 a.m.; second by Tim Foster. Roll call vote taken: Cody Barker - Aye. Walter Kubalanza - Aye. Tim Foster - Aye. Bill Monsen - Absent. Joe Martin - Absent. Motion carried.

Respectfully Submitted,

Cody Barker  
President

BY: Carol McMullen  
Recording Secretary