



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on September 13, 2022 and held via in person and via Zoom conference, the meeting was called to order at 6:30 p.m. by Mayor Schmit. The following official business was transacted:

1. **Call to Order**

Roll Call

Present Mayor Schmit, Attorney Nutschnig Trustees: Jensen, Marr, Moore, Konwent, Driscoll and Clerk Deysi Moya

Staff also in attendance: Deb Waszak, Jessica Chernich, Donovan Day, Kealan Noonan, Wayde Frerichs, Ryan Kelly, and Jimmy Lee Jr.

2. **Approval of Minutes**

A. Village Board Meeting Minutes for August 23, 2022

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for August 23, 2022 as presented, seconded by Trustee Marr.*

New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.

*A roll call vote was taken as follows:
Trustee Jensen Aye*

Trustee Stochl *Absent*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Moore *Aye*
Trustee Driscoll *Aye*
Motion Carried

3. Approval of the Warrant

Trustee Driscoll made a motion to approve the Expenditures/Warrants/Transfers for September 13, 2022 in the amount of \$1,090,067.24, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Jensen *Aye*
Trustee Stochl *Absent*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Moore *Aye*
Trustee Driscoll *Aye*
Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

- A. Anchor Award – Tanya Hill**
- B. Fox Lake Queens**
- C. Swearing in of Officer Michael Bulanda**

5. Village President’s Report

Mayor Schmit shared that there are only two major restaurant liquor licenses left and they are both going to be gone by the end of the month.

He also talked about the moratorium on short term rentals, the board is waiting for direction from the planning and zoning board, but he urges that there needs to be a decision soon to make sure that things keep moving.

There used to be 15 outdoor music licenses, which was raised to 25. He would like to see possible change in wording in the ordinance to make things more clear.

6. Village Administrator’s Report

Village administrator Waszak asked the board to look at the amenities for the park expansion to see what can be phased in at a later time. There will be some extra money being taken up by the road access since Nippersink will be changed.

7. Village Attorney Report

There is none.

8. Village Treasurer’s Report

There is none.

9. Preliminary Audience Comments (on Agenda Items Only)

There are none.

10. Motion to Recess to Committee of the Whole Meeting

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Motion Carried</i>	

A. Strategic Planning Team Reports

Trustee Marr wanted to make a clarification that the last meeting for the Parks Strategic Planning team, was 8-23-2022, not 4-12-2022.

11. New Business (the information below taken from Agenda)

A. Resolution 2022-R-63: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Standard Equipment Company for Repair Services to the Street Sweeper

It was thought that the village would have to replace it, but it is actually repairable.

B. Resolution 2022-R-64: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Superior Paving Inc. for Snow Plowing and Ice Control Services at all Metra Parking Lots

Superior Paving has done the snow plowing and ice control services the past 3 years. They were also the only bidders at \$95 per hour.

C. Resolution 2022-R-66: A Resolution to Accept Placement of a Professional Fellow from the Youth Southeast Asian Leadership Initiative – Department of State Providing Purposeful Work, Cultural and Collaboration Opportunities

YSEALI professional fellows program is sponsored by the U.S. State Department, Bureau of Educational and Cultural Affairs (ECA), and aims to bring emerging leaders to the U.S. for fellowships designed to broaden professional experience. The Village of Fox Lake was approved to host a fellow this fall. The candidate is from Burma, her focus will be on an eco-tourism analysis for the Village and she will be here for 4 weeks.

D. Resolution 2022-R-67: A Resolution Authorizing Submittal of a DCEO Tourism Grant Application

The village is applying in the tourism attractions category specifically focusing on our Lakefront Park development and amenities that can be phased in to meet the grant requirements.

E. Resolution 2022-R-68: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept an Amended Intergovernmental Agreement with Lake County Stormwater Management Commission for the Knollwood Subdivision Flood Mitigation Project

This is just a change in language not in the plans.

F. Resolution 2022-R-70: A Resolution Approving the Third Amendment to Option and Lease Agreement for Cell Tower at 104 Honing Road, Fox Lake, Illinois

The Village is owner of property at this location and has leased a portion of the property for use of a cell tower. The tenant has requested to sublease space on the tower. The agreement would extend till 2029.

G. Ordinance 2022-50: An Ordinance Directing the Disposal of Surplus Property by Various Means

The Village has purchased equipment through the budget process to assist the police department personnel with providing services to the community. Some of this equipment is specific to services providers that are no longer used by the police department. This is mostly obsolete electronics, gas masks that are expired and other items no longer needed or in use.

H. Motion to Approve the Façade Improvement Program Grant Request for Property at 1280 S. Route 12

This item is for a new primary wall sign located above the new store front. The Village would match \$2,399.75 which is 50% of the total amount permitted by the Village Code.

I. Motion to Approve the Façade Improvement Program Grant Request for Property at 21 Rollins Road

This item is to add a ramp for accessibility; the Village would match \$4,000 of the total cost, which is the maximum grant amount permitted by the Village Code.

12. Old Business

A. A Motion to Approve the Request by Promote Fox Lake to Place a Historical Marker in the Downtown and Provide Financial Assistance in an Amount Not to Exceed \$3,500

The total amount was amended to \$3,688.

13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>

Motion Carried

14. Motion to Waive the Bids for Repair Services to the Street Sweeper

*Trustee Jensen made a **motion** to waive the bids for repair services to the Street Sweeper, seconded by trustee Marr.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>

Motion Carried

15. Items to be Removed from Consent Agenda

Mayor Schmit removed C-1 A Motion to Approve the Request by Promote Fox Lake to Place a Historical Marker in the Downtown and Provide Financial Assistance in an Amount Not to Exceed \$3,500

16. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2022-R-63: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Standard Equipment Company for Repair Services to the Street Sweeper
2. Resolution 2022-R-64: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Superior Paving Inc. for Snow Plowing and Ice Control Services at all Metra Parking Lots

3. Resolution 2022-R-66: A Resolution to Accept Placement of a Professional Fellow from the Youth Southeast Asian Leadership Initiative – Department of State Providing Purposeful Work, Cultural and Collaboration Opportunities
4. Resolution 2022-R-67: A Resolution Authorizing Submittal of a DCEO Tourism Grant Application
5. Resolution 2022-R-68: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept an Amended Intergovernmental Agreement with Lake County Stormwater Management Commission for the Knollwood Subdivision Flood Mitigation Project
6. Resolution 2022-R-70: A Resolution Approving the Third Amendment to Option and Lease Agreement for Cell Tower at 104 Honing Road, Fox Lake, Illinois

B. Ordinances

1. Ordinance 2022-50: An Ordinance Directing the Disposal of Surplus Property by Various Means

C. Motions

1. (Removed from the Consent Agenda) *A Motion to Approve the Request by Promote Fox Lake to Place a Historical Marker in the Downtown and Provide Financial Assistance in an Amount Not to Exceed \$3,500*
2. A Motion to Approve the Façade Improvement Program Grant Request for Property at 1280 S. Route 12
3. A Motion to Approve the Façade Improvement Program Grant Request for Property at 21 Rollins Road

*Trustee Jensen made a **motion** to move that items, Resolutions A 1-6, Ordinances B 1 and Motions C 2-3, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Motion Carried</i>	

*Trustee Konwent made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Absent
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

17. Approval of Exceptions

*Trustee Moore made a **motion** to Approve the Request by Promote Fox Lake to Place a Historical Marker in the Downtown and Provide Financial Assistance in an Amount Not to Exceed \$3,688, Seconded by Trustee Driscoll.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Absent
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

18. For the Good of the Order

There are none.

19. Audience Comments

There are none.

20. Executive Session: Litigation, Land Acquisition and Personnel

*Trustee Konwent made a **motion** to retire into Executive Session at 7:20 p.m., for Litigation, Land Acquisition and Personnel, seconded by Trustee Jensen.*

A roll call vote was taken as follows:

Trustee Jensen Aye
Trustee Stochl Absent
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Driscoll Aye
Motion Carried

21. Adjournment (Made in Executive Session)

*Trustee Driscoll made a **motion** to adjourn the meeting at 7:40 p.m., seconded by Trustee Jensen.*

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Absent</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<i>Motion Carried</i>	

Meeting was adjourned at 7:40 P.M.



Deysi Moya, Village Clerk