



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,                    )  
Lake and McHenry Counties,        ) SS.

Village of Fox Lake

At the regular Board Meeting, **held in accordance with State of Illinois Executive Order 2020-07 Section 6**, held in said Village and County in the State of Illinois at 6:30 p.m. on July 26, 2022 and held via in person and via Zoom conference, the meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Schmit; Trustees: Jensen, Stochl, Marr, Moore and Driscoll

Staff also in attendance: Deb Waszak, Donovan Day, Wayde Frerichs, Ryan Kelly, Jimmy Lee Jr., Kealan Noonan, Jessica Chernich and Deysi Moya

**2. Approval of Minutes**

**A. Village Board Meeting Minutes for July 12, 2022**

*Trustee Marr made a **motion** to approve the Village Board Meeting Minutes for July 12, 2022 as presented, seconded by Trustee Moore.*

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>

Trustee Moore           Aye  
Trustee Driscoll        Aye  
**Motion Carried**

**3. Approval of the Warrant**

Trustee Driscoll made a ***motion*** to approve the Expenditures/Warrants/Transfers for July 26, 2022 in the amount of \$1,024,147.42, seconded by Trustee Jensen.

*A roll call vote was taken as follows:*

Trustee Jensen        Aye  
Trustee Stochl        Aye  
Trustee Konwent      Absent  
Trustee Marr          Aye  
Trustee Moore         Aye  
Trustee Driscoll      Aye  
**Motion Carried**

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

**A. Presentation by Promote Fox Lake Outlining their Proposal to Place a Historical Marker in the Downtown**

*Promote Fox Lake presented their plan to place a sign in the location of Dollar Lake which was located where the Fox Lake Plaza is now. They are asking the Village to contribute \$3,500 and they will be covering the rest.*

**5. Village President's Report**

**A.** *The Knollwood project went out for bid. The lowest bid was 2.3 Mil. The operator strike is over now which may move up the start date.*

**B.** *August 12<sup>th</sup> is the Fish Fry. August 13<sup>th</sup> will be the fishing derby. August 14<sup>th</sup> will be the Cardboard Boat race. All will take place at Lakefront Park.*

**6. Village Administrator's Report**

**A.** *The Lakefront Park project is moving along smoothly.*

**B.** *Thursday August 11<sup>th</sup> will be the potential date for the next community meeting over the layout of Lakefront Park.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*There is none.*

9. **Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

10. **Motion to Recess to Committee of the Whole Meeting**

*Trustee Marr made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>

***Motion Carried***

A. **Strategic Planning Team Reports Attached**

*Kealan Noonan stated that the contractor for the Knollwood project said they may be able to start the project as early as August 10<sup>th</sup>.*

11. **New Business (the information below taken from Agenda)**

A. **Resolution 2022-R-50: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Platinum Terrain, LLC for Tall Oaks Filter Building Door**

*This was budgeted at \$100,000; the lowest bid was \$118,000.*

B. **Resolution 2022-R-51: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Charles Equipment Energy Systems LLC for Preventative Maintenance and Service for Emergency Sewer and Water Generators**

*This was budgeted at \$25,000; the lowest bid was \$12,427.86.*

C. **Resolution 2022-R-52: A Resolution Establishing a Moratorium on Receiving and Considering Applications for Special Use for Short-Term Housing Rentals**

*This would put a pause until the Village decides the direction it is going in.*

D. **Ordinance 2022-36: An Ordinance Amending Various Sections of the Village Code Related to Surety Bonds**

*Currently we require a \$10,000 surety bond for any contractor. Now it would only be for jobs that are \$20,000 or higher. It will allow for faster permit processing. New construction will still require 1% of total project.*

**E. A Motion to Approve the Raffle License Application from the Sons of the American Legion to Conduct their Annual Gun Raffle and Waive the Bond Requirement**

**F. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 509 Whitten Street**

*Planning commission has recommended approval of this short term rental.*

**G. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 127 Cora Avenue**

*Planning commission has recommended approval of this short term rental.*

**H. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 514 Park Avenue**

*Planning commission has recommended approval of this short term rental.*

**I. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 27 Rushmore Road**

*Planning commission has recommended approval of this short term rental.*

**J. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 21 Atwater Parkway**

*Planning commission has recommended approval of this short term rental.*

**K. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit to Allow a Multi-family Dwelling within a B2 Zoning District in the Washington Street Business District**

*They will be converting from a 2 living area building to 4 living areas.*

**12. Old Business**

**A. Resolution 2022-R-53: A Resolution to Ratify an Agreement with SAFEBuilt Illinois LLC**

*It would add additional help to our Community Development department, securing a consistent inspection program for code enforcement, building and plan reviews. The department will be able to set hours that the residents could use to set meeting times with a dedicated building inspector and allows for the same person to assist our customers throughout their entire project.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

Trustee Jensen made a ***motion*** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr.

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

**14. Items to be Removed from Consent Agenda**

*Mayor Schmit removed A3 Resolution 2022-R-52 from the consent agenda.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2022-R-50: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Platinum Terrain, LLC for Tall Oaks Filter Building Door
2. Resolution 2022-R-51: A Resolution to Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Contract with Charles Equipment Energy Systems, LLC for Preventative Maintenance and Service for Emergency Sewer and Water Generators
3. Resolution 2022-R-52: A Resolution Establishing a Moratorium on Receiving and Considering Applications for Special Use for Short-Term Housing Rentals
4. Resolution 2022-R-53: A Resolution to Ratify an Agreement with SAFEBuilt Illinois LLC

**B. Ordinances**

1. Ordinance 2022-36: An Ordinance Amending Various Sections of the Village Code Related to Surety Bonds

**C. Motions**

1. A Motion to Approve the Raffle License Application from the Sons of the American Legion to Conduct their Annual Gun Raffle and Waive the Bond Requirement

2. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 509 Whitten Street
3. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 127 Cora Avenue
4. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 514 Park Avenue
5. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 27 Rushmore Road
6. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition for a Special Use Permit for a Short-Term Rental at 21 Atwater Parkway
7. A Motion to Accept the Planning and Zoning Commission's Recommendation to Approve the Petition Special Use Permit to Allow a Multi-family Dwelling within a B2 Zoning District in the Washington Street Business District

*Trustee Jensen made a **motion** to move that items, A 1, 2 and 4, B 1 and C 1-7 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>

***Motion Carried***

*Trustee Driscoll made a **motion** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>

Trustee Moore           Aye  
Trustee Driscoll        Aye  
**Motion Carried**

**16. Approval of Exceptions**

Trustee Moore made a motion to pass Resolution 2022-R-52: A resolution establishing a moratorium on receiving and considering applications for special use for short-term housing rentals, seconded by Trustee Driscoll.

*A roll call vote was taken as follows:*

Trustee Jensen        Aye  
Trustee Stochl        Aye  
Trustee Konwent      Absent  
Trustee Marr          Aye  
Trustee Moore         Aye  
Trustee Driscoll      Aye  
**Motion Carried**

**17. For the Good of the Order**

*There is none.*

**18. Audience Comments**

*There were none.*

**19. Executive Session: Land Acquisition and Threatened Litigation**

Trustee Jensen made a **motion** to enter Executive Session, seconded by Trustee Driscoll.

*A roll call vote was taken as follows:*

Trustee Jensen        Aye  
Trustee Stochl        Aye  
Trustee Konwent      Absent  
Trustee Marr          Aye  
Trustee Moore         Aye  
Trustee Driscoll      Aye  
**Motion Carried**

**20. Adjournment**

Trustee Stochl made a **motion** to adjourn the meeting at 8:08pm, seconded by Trustee Marr.

*A roll call vote was taken as follows:*

Trustee Jensen        Aye  
Trustee Stochl        Aye  
Trustee Konwent      Absent  
Trustee Marr          Aye  
Trustee Moore         Aye

*Trustee Driscoll     Aye*  
*Motion Carried*

**21. Meeting was adjourned at 8:08 P.M.**

  
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Deysi Moya, Village Clerk