



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,                    }  
Lake and McHenry Counties,        }    SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on October 12, 2021, meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Schmit, Attorney Jeff Nutschnig, Trustees: Jensen, Stochl, Konwent, Marr, Moore and Driscoll.

Staff also in attendance: Deb Waszak, Laura Linehan, Donovan Day, Kealan Noonan, Wayde Frerichs and Jimmy Lee Jr.

**2. Approval of Minutes**

**A. Village Board Meeting Minutes for September 28, 2021**

*Trustee Konwent made a motion to approve the Village Board Meeting Minutes for September 28, 2021 as presented, seconded by Trustee Driscoll.*

*New guidelines state that all votes must be taken via roll call vote in order to record all individual responses.*

*A roll call vote was taken as follows:*

*Trustee Jensen                    Aye*

*Trustee Stochl                    Aye*

*Trustee Konwent                 Aye*

*Trustee Marr                     Aye*

*Trustee Moore                   Aye*

*Trustee Driscoll                 Aye*

***Motion Carried***

**3. Approval of the Warrant**

*Trustee Jensen made a motion to approve the Expenditures/Warrants/Transfers for October 12, 2021 in the amount of \$1,619,525.33, Seconded by Trustee Moore.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye  
Trustee Stochl           Aye  
Trustee Konwent        Aye  
Trustee Marr            Aye  
Trustee Moore           Aye  
Trustee Driscoll        Aye  
**Motion Carried***

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

*There is none.*

**5. Village President's Report**

*Mayor shared that he went for his 3<sup>rd</sup> Vaccine shot/booster shot at Jewel in Fox Lake and that the process was very easy and quick to complete.*

**6. Village Administrator's Report**

*Village Administrator Deb Waszak, shared the village board and department heads are in receipt of the NIU Organizational Study and Staffing analysis with a status matrix including administrator comments. She requested to please take some time to review the documents and that we will discuss an implementation plan in an upcoming meeting.*

*We are in receipt of an engagement letter from Ancel Glink to provide special counsel for various projects as necessary. Feel free to contact her with any questions regarding this.*

*She recognized the following staff members who are celebrating their anniversaries with the village: Scott Goebel – Public Works, Shane Campion – Police, Jana Landwehr – Dispatch, Eric Ewald – Police, Bryan Johnson – Public Works and Michael Ostertag – Police.*

**7. Village Attorney Report**

*Attorney Jeff Nutschning shared on behalf of attorney Howard, that his office has successfully served 42 amnesty notices.*

**8. Village Treasurer's Report**

*There is none.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There were none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Jensen made a motion to recess to the Committee of the Whole, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen           Aye  
Trustee Stochl           Aye  
Trustee Konwent        Aye  
Trustee Marr            Aye*

Trustee Moore           Aye  
Trustee Driscoll       Aye  
**Motion Carried**

**A. Strategic Planning Team Reports**

*There is none.*

**11. New Business (the information below taken from Agenda)**

**A. Resolution 2021-R-71: A Resolution Authorizing the Mayor to Execute the IEPA Loan Amendment for Drinking Water Project L17-5581**

*This resolution is to allow the Mayor to execute the loan repayment amendment with the IEPA for Phase I of the Interconnect project. The loan increase is \$147,048.66.*

**B. Resolution 2021-R-72: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Revised Adjusted Unit Price with Chicagoland Paving Contractors, Inc. for Lincolnwood Court Resurfacing**

*This resolution is for modification on the contract for Hickory Cove. The total amount will be \$97,088.00. Because the original project came in under budget we had the funds available to expand the project and have more of the road repaired.*

**C. Resolution 2021-R-73: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Environmental Lighting for Architecture for Retaining Wall Lighting for Nippersink Blvd**

*This resolution is to accept the quote to provide lighting for this project. Environmental Lighting did the lighting for the Village on Sayton Road as well. The total cost will be \$15,960.00.*

**D. Resolution 2021-R-74: A Resolution Authorizing the Mayor to Sign a Contract for Easement and Amendment to Contract for Easement and Accept Easement Grants Related to Phase II of the Interconnect Sewer and Water Improvements for the Property on State Park Road**

*This resolution is for the easement on State Park Road, necessitated by the County not allowing us to move any closer to their road and all the utilities. The amount is \$15,200.00.*

**E. Resolution 2021-R-75: A Resolution of the Village of Fox Lake, Lake and McHenry Counties, Illinois, To Induce the Redevelopment of Certain Property Within a Redevelopment Project Area (80-90 South Route 12)**

*This resolution is to begin an inducement and can start keeping track of any expenses. Once the intergovernmental agreement is signed and developed then they can be reimbursed for the expenses incurred before the agreement. This would be in a TIF zone and items allowed by the TIF state law.*

**F. Resolution 2021-R-76: A Resolution Approving a Second Amendment to Contract for Easement and Deed for the Bauske Property for Phase I of the Interconnect Project**

*This resolution is for an easement agreement for the Bauske property. We did some negotiating and were able to keep the total amount below what was bid at \$93,860.00.*

**G. A Motion to Authorize the Village Administrator to Sign an Agreement with Asure Software for HR and Time and Attendance Software Service**

*This software addition will allow payroll processing to be more streamlined as well as have an HR self service portal.*

**H. A Motion to Approve the Façade Improvement Program Application for Biglow & Company Inc. located at 9 Nippersink Blvd.**

*This façade improvement application is for consideration on improvements he made at his business.*

**I. A Motion to Approve the Raffle License Application Extension Request from the American Legion to Conduct their Roof Raffle and Waive the Bond Requirement**

*The roof is in dire need of repairs. They want to extend the raffle license due to Covid and unforeseen closures to be able to complete their raffle and finish selling their roof raffle tickets till they are all sold out.*

**J. A Motion to Approve the Raffle License Application from the American Legion to Conduct a 50/50 Raffle for the Toys for Tots Fundraiser and US Marine Corp Birthday Event and Waive the Bond Requirement**

*Annual event.*

**K. Discussion About Retaining Wall Signage for the Nippersink Blvd Project**

*The Village Board had previously approved the purchase of signage material for the Nippersink Blvd retaining wall. The sign was originally designed with acrylic material. The discussion is whether the board would like to change the material to aluminum at no additional cost to the Village, which according to the company is more suitable and holds up better and longer.*

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and Reconvene Village Board Meeting**

*Trustee Marr made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen            Aye*

*Trustee Stochl            Aye*

*Trustee Konwent        Aye*

*Trustee Marr            Aye*

*Trustee Moore           Aye*

*Trustee Driscoll        Aye*

***Motion Carried***

**14. Items to be Removed from Consent Agenda**

*Mayor Schmit removed item A-2.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2021-R-71: A Resolution Authorizing the Mayor to Execute the IEPA Loan Amendment for Drinking Water Project L17-5581
2. Resolution 2021-R-72: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Revised AUP with Chicagoland Paving Contractors, Inc. for Lincolnwood Court Resurfacing
3. Resolution 2021-R-73: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Environmental Lighting for Architecture for Retaining Wall Lighting for Nippersink Blvd

4. Resolution 2021-R-74: A Resolution Authorizing the Mayor to Sign a Contract for Easement and Amendment to Contract for Easement and Accept Easement Grants Related to Phase II of the Interconnect Sewer and Water Improvements for the Property on State Park Road
5. Resolution 2021-R-75: A Resolution of the Village of Fox Lake, Lake and McHenry Counties, Illinois, To Induce the Redevelopment of Certain Property Within a Redevelopment Project Area (80-90 South Route 12)
6. Resolution 2021-R-76: A Resolution Approving a Second Amendment to Contract for Easement and Deed for the Bauske Property for Phase I of the Interconnect Project

**B. Ordinances**

**C. Motions**

1. A Motion to Authorize the Village Administrator to Sign an Agreement with Asure Software for HR and Time and Attendance Software Service
2. A Motion to Approve the Façade Improvement Program Application for Biglow & Company Inc. located at 9 Nippersink Blvd.
3. A Motion to Approve the Raffle License Application Extension Request from the American Legion to Conduct their Roof Raffle and Waive the Bond Requirement
4. A Motion to Approve the Raffle License Application from the American Legion to Conduct a 50/50 Raffle for the Toys for Tots Fundraiser and US Marine Corp Birthday Event and Waive the Bond Requirement

*Trustee Jensen made a motion to move that items, Resolutions A 1, 3-6, and Motions C 1-4, be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Driscoll</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

**16. Approval of Exceptions**

Resolution A-2: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept a Revised AUP with Chicagoland Paving Contractors, Inc. for Lincolnwood Court Resurfacing

*Trustee Jensen made a motion to pass Resolution 2021-R-72, a resolution authorizing change order No. 1 for the Hickory Cove Reconstruction Project, seconded by Trustee Driscoll.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

*Trustee Marr Aye*

*Trustee Moore Aye*

*Trustee Driscoll Aye*

***Motion Carried***

**17. For the Good of the Order**

*Trustee Marr requested a moment of silence for the Chicago White Sox.*

*Trustee Moore wanted to congratulate staff on the success of the Pumpkin Jubilee event and great work.*

**18. Audience Comments**

*There were none.*

**19. Executive Session**

*Trustee Driscoll made a motion to retire into Executive Session at 7:11pm, for discussion on Land Acquisition to include Mayor Schmit, Attorney Jim Nutschnig, Deb Waszak, Laura Linehan and Wayde Frerichs and Donovan Day, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

*Trustee Marr Aye*

*Trustee Moore Aye*

*Trustee Driscoll Aye*

***Motion Carried***

**21. Adjournment (Made in Executive Session)**

*Trustee Stochl made a motion to adjourn the meeting at 8:04pm, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

*Trustee Jensen Aye*

*Trustee Stochl Aye*

*Trustee Konwent Aye*

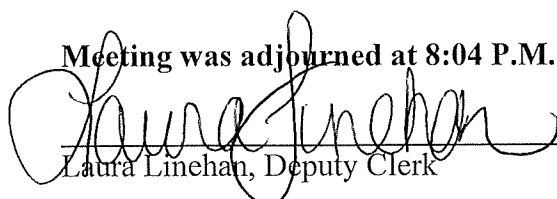
*Trustee Marr Aye*

*Trustee Moore Aye*

*Trustee Driscoll Aye*

***Motion Carried***

**Meeting was adjourned at 8:04 P.M.**

  
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Laura Linehan, Deputy Clerk