



**VILLAGE OF FOX LAKE
SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES**

STATE OF ILLINOIS, }
 Lake and McHenry Counties, }
 } SS.
 Village of Fox Lake

At the Special Committee of the Whole Meeting, held in said Village and County in the State of Illinois at 11:30 a.m. on March 17, 2020, held in the Police Training Room located at 301 South Route 59, the meeting was called to order by Mayor Schmit. The following official business was transacted:

I. Call to Order

Roll Call

Present: Mayor Schmit; Trustees: Stochl, Marr, Moore, and Koske

Absent: Trustee Jensen and Trustee Konwent

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Kealan Noonan, Jimmy Lee Jr., Nazer Uddin, Susan Griffin, Laura Rudkin and Phillip Love

II. Presentation of Proposed Fiscal Year 2020-2021 Budget

Mayor Donny Schmit first thanked Finance Director Nazer Uddin and staff for being so thorough in the preparation of the FY 2020-21 proposed Budget. Village Administrator, Anne Marrin started the discussion stating to the Board, the Budget as it sits is what staff is putting before you to pass. With things going on with COVID-19, staff understands this budget will change. What staff would like to do is have Budget reviews and updates quarterly this year as we move through this COVID-19 event and know better where things will stand. Staff has discussed that we pass the Budget as is and anything that is a larger purchase or needs to be moved forward with, staff will bring to the Board first.

Finance Director, Nazer Uddin reviewed the overall memo and where we stand currently. He shared that staff has increased the General Fund revenue in the amount of \$5.4 million for three federal grants that have been applied for the Oak St, Forest Ave and Sayton Road improvements, and the capital expenditures in the amount of \$7.3 million for the total project costs.

Village Administrator, Anne Marrin reviewed each line item of the General Fund revenues of the proposed FY 2020-21 Budget. Per consensus by the Board, the following actions will be taken:

- *Quarterly Budget reviews and updates*
- *Change to Community Development Wages Part-time, a decrease to \$3,375*
- *Future Board discussion regarding the Land Acquisition budget and moneys not used year to year would carry over into the next year and let the Land Acquisition Budget build up.*

- *Future Board discussion regarding Capital Fund Road construction, specifically regarding Knollwood Subdivision prior to work being completed or funds being utilized.*
- *Change to the Parks & Rec membership reduced by \$4,685 to correct the Visit Lake County fee*
- *NWRWRF rate increase study suggested; with the need to be able to maintain the Reserves due to the yearly loss in mind*
- *Provide a general balance summary and color code for each section on future reports*

The presentation of the Proposed Budget for the Fiscal Year 2020-2021 is available for viewing at the Village Hall.

III. Approval of Resolution 2020-R-12 Authorizing and Ratifying Change Order No. 3 on the Fox Lake Interconnect Project

Mayor Schmit recused himself from this portion of the meeting.

The Board agreed to approve Resolution 2020-R-12 authorizing and ratifying change order No. 3 on the Fox Lake Interconnect Project.

Trustee Marr made a motion to pass Resolution 2020-R-12, seconded by Trustee Moore.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Absent</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Absent</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Mayor Schmit returned.

IV. Discussion regarding state of emergency

Mayor Schmit addressed the current state of emergency regarding COVID-19. He discussed the Executive Order that addresses the Open Meetings Act being suspended until April 5, 2020. Our current Village Ordinance states that a quorum has to be physically present. That is being suspended right now per the Executive Order and the board can meet by telephone. Staff will continue to record the meetings and discuss further how staff will provide the meetings to be available to the public either via phone or live video. Staff plans to hold an emergency Board meeting, providing the necessary 48 hour notice, to pass a Declaration that will give the Mayor the authority to declare a state of emergency.

Mayor Schmit stated that the Village, throughout this event, will continue to follow the direction of the state and provide the required and necessary essential services.

V. Public Comment

Glenn Close spoke requesting something be done web based by the Village to provide a daily update. Mayor Schmit referred the public to Lake County Health Department for the most recent updates throughout this event.

VI. Adjournment

Trustee Stochl made a motion to adjourn the Special Village Board Meeting at 2:16 p.m., seconded by Trustee Marr.

All were in favor. Motion Carried

Meeting was adjourned at 2:16 p.m.


Laura Linehan, Deputy Clerk