



**VILLAGE OF FOX LAKE  
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS,                    }  
 Lake and McHenry Counties,        }    SS.  
  
                   Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on March 10th, 2020 meeting was called to order by Mayor Schmit. The following official business was transacted:

**1. Call to Order**

**Roll Call**

Present Mayor Schmit; Village Attorney Caryn Barone; Trustees: Jensen, Stochl, Koske, Marr and Moore.  
 Staff also in attendance: Anne Marrin, Laura Linehan, Kealan Noonan, Jimmy Lee Jr, Ryan Kelly, Phillip Love, Nazer Uddin and Donovan Day.

**2. Approval of Minutes**

*Trustee Konwent made a motion to approve the Village Board Meeting Minutes for February 25th, 2020 as amended, seconded by Trustee Marr. Trustee Koske abstained. The remaining Trustees were in favor.  
 Motion Carried*

**3. Approval of the Warrant**

*Trustee Moore made a motion to approve the Expenditures/Warrants/ Transfers for March 10th, 2020 in the amount of \$1,338,955.23, Seconded by Trustee Marr.*

*Ann said there was a payment for around \$400K related to the Interconnect Project.*

*A roll call vote was taken as follows:*  
           Trustee Jensen            Aye  
           Trustee Stochl           Aye  
           Trustee Konwent         Aye  
           Trustee Marr             Aye  
           Trustee Moore           Aye  
           Trustee Koske           Aye  
           **Motion Carried**

**4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)**

*There is none.*

**5. Village President's Report**

*Mayor Schmit said there is a Career Fair at Grant High School tomorrow, March 11<sup>th</sup>. The Village will have a table there and will discuss 'careers in government' with the students.*

*Mayor has been asked what the policy is related to the coronavirus. There have been no official guidelines established at this point. The Mayor moderated a meeting last week between first responders, mayors and elected officials, and there were no Lake County cases at that time. Recommendation is to wash hands as the best defense against coronavirus. This is an evolving situation and there continues to be conference calls with the Governor's Office. The Village will follow all recommendations once they come.*

*The Village will have to be cautious with the budget process, and be conservative because of the unknown. Mayor said Washington Street is getting a lot of comments. The Village doesn't want to dump a lot of money into that road when it's in the budget to be torn out and fixed in 2022.*

**6. Village Administrator's Report**

*Anne Marrin said staff continues to work on the draft budget and it should be in the Board's mailboxes later this week in preparation for the Budget Workshop next week.*

*The Department of Commerce and Economic Opportunity will send out Notice of Funding next week.*

*There is over \$85M in infrastructure projects that will receive money and grants will, as well as IDNR for bike paths and trails.*

**7. Village Attorney Report**

*There is none.*

**8. Village Treasurer's Report**

*The Budget Workshop will be Tuesday, March 17<sup>th</sup>.*

**9. Preliminary Audience Comments (on Agenda Items Only)**

*There are none.*

**10. Motion to Recess to Committee of the Whole Meeting**

*Trustee Konwent made a **motion** to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. **Motion Carried.***

**A. Strategic Planning Team Reports**

**1. Public Outreach and Technology**

Laura Linehan, Director of Human Resources / Assistant to the Village

- Village Signs – Corbin Designs has done some tweaking to the designs that were previously presents. They also designed the metal stationary piece for Rte 12.
- Census – Information will start hitting homes between March 12<sup>th</sup> and March 20<sup>th</sup>. Mayor added the census is worth approximately \$14K per person.

2. Economic Development

Donovan Day, Community Development Director

- Economic Development Newsletter – Going out to local businesses once email permission is granted.
- Fox Lake Arts Commission – Application seeking Commission Members will be posted on the Village website soon.
- Coffee, Cops and Codes – March 16<sup>th</sup> in the Village Board Room.

Trustee Marr wanted to know if, on the Cora property, the big white house with the porch will be torn down. Donovan said it will be refurbished.

3. Infrastructure

Kealan Noonan, Public Works Director

- Interconnect – The Main Lift Station is in bypass mode. Engineers are working with the pipeline contractors for a remediation plan for the contaminated soil.
- Lighting Project – Manufacturer is experiencing bracket issues with the pedestrian lights. They are working to find brackets that will fit the poles. The lights on Sayton Rd are being done in-house.
- Veterans Park – Water main construction will start tomorrow.
- Grand Avenue Sidewalk and Millennium Park Parking Lot – Visual concepts are in the agenda packets.

Mayor Schmit attended a senior event last week and was asked why there are no ramps at Grace Street. Kealan said the slope gradient is too steep for a ramp.

Trustee Marr talked about the Millennium Park grant project and the phragmites, which is an aggressive weed, in that area. If measures aren't taken to keep them from germinating, the phragmites will take over the area. It's an aggressive and invasive weed that the Village will be battling every year. In Trustee Marr's research, he read that these weeds won't germinate past 2.5 feet in depth. He asked Kealan to look into digging the pond deeper, to avoid this issue.

4. Recreation

Laura Linehan, Director of Human Resources / Assistant to the Village Administrator

- Recreation Meetings – Held the second Thursday of every month.
- Bloody Mary Fest – Tickets sales have started and there will be 800 sample tickets this year.

11. **New Business**

- A. Resolution 2020-R-01: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Chicagoland Paving Contractors, Inc. for the Reconstruction of Frontage Road from Route 134 to Approximately 200 Feet South of Bayview Drive. *The engineer's estimate was \$783K. Bids came in between \$510K - \$633K. The Village has worked with Chicagoland Paving in the past.*

- B. Resolution 2020-R-08: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Thomas Engineering Group for Phase III Engineering for the Reconstruction of Frontage Road from Route 134 to Approximately 200 Feet South of Bayview Drive.  
*This is for the overview of the project and not to exceed \$54K. This is largely funded by the BDD South Fund.*
- C. Resolution 2020-R-10: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Burris Equipment Company for the Purchase of a Kubota RTV Utility Tractor.  
*This is a budgeted item for \$25K and the bid came in at \$14K.*
- D. Resolution 2020-R-11: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Chicagoland Paving Contractors, Inc. for the Construction Improvements at Millennium Park.  
*Bids ranged from \$55K to \$136K. Chicagoland Paving was the low bid. These monies will come from the Central BDD and of the \$55K; there was a grant from Storm Water Management in the amount of \$21,400.*
- E. Ordinance 2020-05: An Ordinance Amending Chapter 2A-8 (Municipal Cannabis Retailers Occupation Tax) of Title 3 (Business and Licensing Regulations) of the Fox Lake Village Code.  
*This is to match the changes that Springfield has made.*
- F. Ordinance 2020-06: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use Permit to JMC Enterprises to Operate a Craft Grow Facility, Recreational Cannabis Dispensary with on-site Consumption and Cannabis Infuser at 90 S. Route 12.  
*This is for a special use permit, with the condition that there be a cross access agreement between 90 S. Rte 12 and 100 S. Rte 12.*
- G. Ordinance 2020-07: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Variation to Olson Service Co. at 139 Industrial Avenue.  
*This is for a 19 ft variance.*
- H. Ordinance 2020-08: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use Permit to Cecil Sharma to Operate a Daycare at 498 S. Route 12.  
*This is the old Diamond Glass.*
- I. A Motion to Approve the Raffle License Request from the Sons of the American Legion to Conduct their Annual Gun Raffle and to Waive the Bond Requirement.  
*This is an annual raffle.*
- J. A Motion to Approve the Request from the Homeowners of the Forest Hills Subdivision to Dissolve the Forest Hills Subdivision Homeowners Association.  
*This is for a group of homes on Forest where the homeowners have all signed a petition to dissolve the HOA.*
- K. A Motion to Approve the Façade Improvement Program Application for Los Magueyes Mexican Grill, 7221 State Park Rd.  
*This will be for improvements including outside seating. The cost is \$9K and this is asking the Village for \$4K. The Mayor likes the rendering of the proposed improvements.*
- L. A Motion to Accept the Planning and Zoning Commission's Recommendation to Reclassify Property on Cora Avenue to R2 PUD.  
*This will update the property to three lots. There is a crossover agreement for a shared driveway.*

*Trustee Marr mentioned they stripped a lot of vegetation from the area and asked if there will be fines. Donovan said yes, there have been fines assessed.*

**12. Old Business**

*There is none.*

**13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting**

*Trustee Jensen made a **motion** to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent. All were in favor. **Motion carried.***

**14. Items to be Removed from Consent Agenda**

*There are none.*

**15. Consent Agenda**

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

**A. Resolutions**

1. Resolution 2020-R-01: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Chicagoland Paving Contractors, Inc. for the Reconstruction of Frontage Road from Route 134 to Approximately 200 Feet South of Bayview Drive.
2. Resolution 2020-R-08: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Thomas Engineering Group for Phase III Engineering for the Reconstruction of Frontage Road from Route 134 to Approximately 200 Feet South of Bayview Drive.
3. Resolution 2020-R-10: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Burris Equipment Company for the Purchase of a Kubota RTV Utility Tractor.
4. Resolution 2020-R-11: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Chicagoland Paving Contractors, Inc. for the Construction Improvements at Millennium Park.

**B. Ordinances**

1. Ordinance 2020-05: An Ordinance Amending Chapter 2A-8 (Municipal Cannabis Retailers Occupation Tax) of Title 3 (Business and Licensing Regulations) of the Fox Lake Village Code.
2. Ordinance 2020-06: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use Permit to JMC Enterprises to Operate a Craft Grow Facility, Recreational Cannabis Dispensary with on-site Consumption and Cannabis Infuser at 90 S. Route 12.
3. Ordinance 2020-07: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Variation to Olson Service Co. at 139 Industrial Avenue.
4. Ordinance 2020-08: An Ordinance Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use Permit to Cecil Sharma to Operate a Daycare at 498 S. Route 12.

**C. Motions**

1. A Motion to Approve the Raffle License Request from the Sons of the American Legion to Conduct their Annual Gun Raffle and to Waive the Bond Requirement.
2. A Motion to Approve the Request from the Homeowners of the Forest Hills Subdivision to Dissolve the Forest Hills Subdivision Homeowners Association.
3. A Motion to Approve the Façade Improvement Program Application for Los Magueyes Mexican Grill, 7221 State Park Rd.
4. A Motion to Accept the Planning and Zoning Commission’s Recommendation to Reclassify Property on Cora Avenue to R2 PUD.

*Trustee Jensen made a motion to move that items, Resolutions A 1-4, Ordinances B 1-4, and Motions C-1-4 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

*Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.*

*A roll call vote was taken as follows:*

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<b><i>Motion Carried</i></b>	

**16. Approval of Exceptions**

*There are none.*

**17. For the Good of the Order**

*There are none.*

**18. Audience Comments**

*Russ Mate from 159 Cora Ave. had comments about the Motion for 153 Cora Ave. The easement plat was not brought up at the Planning and Zoning meeting. He contacted Donovan and Nick and he heard back from Nick on Friday evening. They met on Monday and came to a compromise that fit both Nick and Russ’ situations. Russ hasn’t heard anything since Monday. He has the plat from the Zoning meeting and the plat from tonight’s Board meeting and they aren’t the same. He wants to Board to vote on the same plat. Donovan said the Board packet contains the updated version with the 20 foot easement agreement. The 20*

*foot easement is in place, and what gets included in the drawing is now a civil matter between Russ and Nick.*

*Lewis Carow of 16 N Holly Ave discussed the short term rental on his street, whose licenses were revoked at a previous meeting. He wanted to let the Board know that they are back at it again. Cars are lining the driveway and loud music playing. It is a quiet neighborhood and it is not what he was expecting. Mayor said to talk to Chief Lee to get the ball rolling in order to get the issue resolved.*

**19. Executive Session**

*There is no Executive Session.*

**20. Adjournment**

*Trustee Stochl made a **motion** adjourn the meeting at 7:05p.m., seconded by Trustee Marr. All were in favor. **Motion Carried.***

Meeting was adjourned at 7:05P.M.

  
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Amy Driscoll, Village Clerk