



**VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }
 Lake and McHenry Counties, } SS.

 Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on February 11th, 2020 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit; Village Attorney Howard Teege; Trustees: Konwent, Jensen, Stochl, Marr and Moore.

Staff also in attendance: Anne Marrin, Laura Linehan, Kealan Noonan, Jimmy Lee Jr, Ryan Kelly, Phillip Love, Nazer Uddin and Donovan Day.

2. Approval of Minutes

Trustee Jensen made a motion to approve the Village Board Meeting Minutes for January 28th, 2020 as amended, seconded by Trustee Konwent. Trustee Marr abstained. All remaining Trustees were in favor.

Motion Carried

Trustee Stochl asked what change was made to the meeting minutes. Anne Marrin said in the Village Administrators Report, it mentioned that "Fox Lake" received \$11M in funding by the State. The wording has been corrected to read "Lake County" instead of "Fox Lake".

3. Approval of the Warrant

Trustee Konwent made a motion to approve the Expenditures/Warrants/ Transfers for February 11th, 2020 in the amount of \$1,164,118.58, Seconded by Trustee Jensen.

Anne pointed out there was a \$135K payment for the Interconnect, as well as payment for the Vac Truck in the amount of \$384K.

*A roll call vote was taken as follows:
 Trustee Jensen Aye*

Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Moore Aye
Trustee Koske Absent
Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Introduction and Swearing In of the new Finance Director/Treasurer, Nazer Uddin

Nazer comes from the Fox River Water Reclamation Department. Mayor Schmit welcomed Nazer to the Fox Lake Community. Nazer thanked the Board for the opportunity. Nazer was then sworn in by the Village Clerk.

5. Village President’s Report

A. Knollwood

Mayor Schmit said he talked to Storm Water Management. To apply for funding for Knollwood, the Village needs a survey (which has been completed) and a Soil Erosion Control Report. Mayor hasn’t talked to Trustee Koske about it but he wanted to start discussion with the Board. Mayor said the Erosion Report will cost about \$2K, and the survey will cost \$1K, for a total of \$3K. This will be needed to put the project out for bid in the spring.

Trustee Moore asked how this work will impact the budget. Mayor Schmit said the Erosion Report and survey will be \$3K on this year’s budget. The road construction will go on next year’s budget.

Trustee Marr said he’d like some time to have a conversation with the Mayor on this topic, since he has been out of town the past few Board Meetings. Mayor Schmit was fine with waiting and coming to a decision after meeting with Trustee Marr.

B. Legislative Breakfast

Mayor Schmit attended the Eggs and Issues Breakfast on Saturday. The theme of the meeting was ‘County Unity’. The event made it into Brad Schneider’s weekly report, mentioning he was impressed to see the County working together as a region. The breakfast was well attended with 33 County elected officials and 150 Municipal elected officials.

6. Village Administrator’s Report

Legislature is back in session and Anne mentioned some red flags such as new legislation being introduced that will take another 25% of local government distributive funds. She is also keeping a close eye on the Consolidated Pension and will continue to follow and provide updates as they become available.

7. Village Attorney Report

There is none.

8. Village Treasurer’s Report

A. FY2020-2021 Budget Time Table

Nazer asked the Board if they had any conflicts with the time table provided. Trustee Konwent asked which dates the Board needed to be in attendance. Anne said the Budget Workshop on March 19th.

Trustee Konwent will not be able to attend the Workshop on March 19th.

9. Preliminary Audience Comments (on Agenda Items Only)

There are none.

10. **Motion to Recess to Committee of the Whole Meeting**

Trustee Komwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. Motion Carried.

A. **Strategic Planning Team Reports**

1. Public Outreach and Technology

Laura Linehan, Director of Human Resources / Assistant to the Village Administrator

Corbin Designs is coming tomorrow to present the full array of way finding signs that have been designed. They will be doing onsite work as well, to confirm signage locations.

2. Economic Development

Donovan Day, Community Development Director

- Coffee, Cops & Codes – On March 16th at 6pm, Chief Lee and Donovan will be kicking off a new program called “Coffee, Cops and Codes” that will invite the general public to discuss topics such as strengthened code enforcement and new police initiatives. Information about this event will be put in the next Village newsletter.
- State Park Road – Strip Mall across from the Fox Lake Country Club has recently been purchased, as well as the empty lot next to it. The new owners would like to build another strip mall on that vacant property.
- Tomorrow evening at 6:30pm is the Planning and Zoning Meeting which will have numerous public hearings:
 - Dispensary, infuser and craft grow facility on Rte. 12.
 - 16 East Grand side wall sign
 - 159 Cora Ave PUD Development to sub-divide into 3 lots.
 - Text amendment to sign Ordinance for light poles.
 - Amend Ordinance for special event signage.
 - Michael Lescher purchased property on Forest Avenue and will need to clean up plat in order to close.
 - Learn & Grow Academy purchased 498 Rte. 12 and is seeking special use permit to move into that property.

In regards to 159 Cora Ave, Trustee Marr asked if there is Village Code on shared driveways. Donovan said he'd look into that and let Trustee Marr know but the property does have a cross-access agreement in place.

3. Infrastructure

Kealan Noonan, Public Works Director

- Nippersink – Planning for first letting of new projects will be January 15, 2021.
- Interconnect – Soil samples we taken from the contaminated area. The results will come back next week.
- Lift Station – Structure is set and now working on back filling today and tomorrow.
- Lighting Project – Still pulling out old, existing foundations. The light poles are expected to be delivered at the end of February.

- Frontage Rd - Out to bid on Feb 18th at 10am in Village Hall.
- Millennium Park – Out to bid on Feb 26 at 1pm in Village Hall.

4. Recreation

Laura Linehan, Human Resource Director /Assistant to the Village Administrator

- Polar Plunge – This Sunday.
- Ice Rink - Laura thanked Public Works for all their hard work getting the Ice Rink up and running.
- Pelican Palooza – Facebook post was made today looking for additional Pelican art and photography. There have been a lot of good Pelican comments and chatter on Facebook.

11. **New Business**

- A. Resolution 2020-R-05: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trotter and Associates for Engineering Services for Phase III Engineering for Veterans Park Water Main Replacement.
This is a budgeted item. Proposal came in at \$14,010 to oversee construction for the water main at Veterans Park.
- B. Resolution 2020-R-07: A Resolution Authorizing Change Order No. 1 on the Fox Lake Interconnect Project.
Contract will be reduced by \$103,904.
- C. Resolution 2020-R-09: A Resolution Authorizing and Ratifying Change Order No. 2 on the Fox Lake Interconnect Project.
This relates to work stoppage due to soil contamination which required them to demobilize and mobilize. The cost will be \$8,528 which staff recommends.
- D. Ordinance 2020-02: An Ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois, Amending the Annual Budget FY 2019-2020.
The Village came in \$1.43M under budget. The main reasons for this are the Sayton Road South project was not done, and the Nippersink project has been pushed to 2021.
- E. Ordinance 2020-03: An Ordinance Amending Title 4, Chapter 1, Article 4 of the Fox Lake Village Code Regarding Cannabis.
When this ordinance was passed, there weren't as many regulations as there should have been. This will amend the ordinance for those additional restrictions. Trustee Stochl asked if fines will be local fines. Chief Lee said yes, they will be local. Trustee Moore asked if these restrictions are in line with State law. Mayor said yes, but the Village wanted to tighten it up a bit.
- F. A Motion to Accept an Agreement between the Village of Fox Lake and the Fox Lake Lions Club Regarding a Funding Donation for a Structure at Lakefront Park.
Lions Club is making a legacy donation for a band shell in the amount of \$85K. The funds will not be provided until there is a contract and design in place. In exchange for the donation, they want the Lions Club name on the structure. On dates when the Village is not using the band shell, the Lions Club will have first access to the band shell. Trustee Stochl asked what the term/length of band shell ownership was for the Lions Club, and it is for the useful life of the structure. Anne said the Parks Master Plan has not been finalized, so she asked Howard how to complete the contract with the Lions Club, where it asks for a specific project date. Howard said it is OK to leave it blank since that information is not yet available.

G. A Motion to Approve the Raffle License Request from Lakes Region Post 703 of the American Legion for a Queen of Hearts Raffle and a 50/50 Raffle every Tuesday in 2020.

This is to renew their license.

H. A Motion to approve the Raffle License Application from Lakes Region Post 703 of the American Legion to conduct a Meat Raffle every Monday and waive the bond.

12. Old Business

There is none.

13. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Marr. All were in favor. Motion carried.

14. Items to be Removed from Consent Agenda

There are no items to be removed from the Consent Agenda.

15. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. *Resolution 2020-R-05: A Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Accept the Proposal from Trotter and Associates for Engineering Services for Phase III Engineering for Veterans Park Water Main Replacement.*
2. *Resolution 2020-R-07: A Resolution Authorizing Change Order No. 1 on the Fox Lake Interconnect Project.*
3. *Resolution 2020-R-09: A Resolution Authorizing and Ratifying Change Order No. 2 on the Fox Lake Interconnect Project.*

B. Ordinances

1. *Ordinance 2020-02: An Ordinance of the Village of Fox Lake, Lake and McHenry Counties, Illinois, Amending the Annual Budget FY 2019-2020.*
2. *Ordinance 2020-03: An Ordinance Amending Title 4, Chapter 1, Article 4 of the Fox Lake Village Code Regarding Cannabis.*

C. Motions

1. *A Motion to Accept an Agreement between the Village of Fox Lake and the Fox Lake Lions Club Regarding a Funding Donation for a Structure at Lakefront Park.*
2. *A Motion to Approve the Raffle License Request from Lakes Region Post 703 of the American Legion for a Queen of Hearts Raffle and a 50/50 Raffle every Tuesday in 2020.*
3. *A Motion to approve the Raffle License Application from Lakes Region Post 703 of the American Legion to conduct a Meat Raffle every Monday and waive the bond.*

Trustee Jensen made a ***motion*** to move that items Resolutions A-1-3, Ordinances B-1-2, and Motions C-1-3 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Komwent.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Komwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Absent

Motion Carried

Trustee Komwent made a ***motion*** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Jensen	Aye
Trustee Stochl	Aye
Trustee Komwent	Aye
Trustee Marr	Aye
Trustee Moore	Aye
Trustee Koske	Absent

Motion Carried

16. Approval of Exceptions

There are no Exceptions.

17. For the Good of the Order

Trustee Moore said Mayor Schmit did a great job representing the Village of Fox Lake at the Eggs and Issues Breakfast.

18. Audience Comments

There are none.

19. Executive Session

*Trustee Jensen made a ***motion*** to retire into executive session at 7:11p.m. for discussion on Pending Litigation and Land Acquisition; to include Mayor Donny Schmit, Village Administrator Anne Marrin, Assistant to the Village Administrator Laura Linehan, Attorney Howard Teegen, and Donovan Day, seconded by Trustee Komwent. All were in favor. ***Motion Carried.****

20. Reconvene the Village Board Meeting

*Trustee Moore made a motion to reconvene the Village Board meeting at 7:59p.m., seconded by Trustee Komwent. All were in favor. ***Motion Carried.****

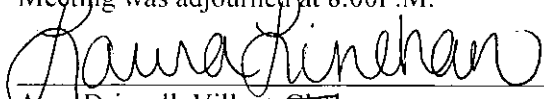
21. Motion(s) Coming out of Executive Session

There are no motions coming out of Executive Session.

22. Adjournment

*Trustee Stochl made a ***motion*** adjourn the meeting at 8:00 p.m., seconded by Trustee Marr. All were in favor. ***Motion Carried.****

Meeting was adjourned at 8:00P.M.



~~Amy Driscoll, Village Clerk~~

Laura Linehan, Deputy Village Clerk