



VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on October 8th, 2019 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. **Call to Order**

Roll Call

Present Mayor Schmit; Village Attorney Howard Teegen; Trustees: Jensen, Stochl, Konwent, Marr, Moore and Koske.

Staff also in attendance: Laura Linehan, Kealan Noonan, Jimmy Lee, Jr., Ryan Kelly, Phillip Love and Donovan Day.

2. **Approval of Minutes**

*Trustee Konwent made a **motion** to approve the Village Board Meeting Minutes for September 24, 2019 as presented, seconded by Trustee Jensen. All were in favor. **Motion Carried***

*Trustee Jensen made a **motion** to amend the agenda to correct errors and delete items 19 and 20 and update item 21 to read "Executive Session Pending Litigation" the Village Board Meeting Minutes for September 24, 2019 as presented, seconded by Trustee Konwent. All were in favor. **Motion Carried.***

3. **Approval of the Warrant**

*Trustee Koske made a **motion** to approve the Expenditures/Warrants/ Transfers for October 8, 2019 in the amount of \$837,075.53, Seconded by Trustee Marr.*

A roll call vote was taken as follows:

*Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye*

Trustee Moore Aye
 Trustee Koske Aye
Motion Carried

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Swearing In of Patrol Officer Josh Riedel

Commissioner Trinski swore in Josh Riedel as Fox Lake's new police officer.

B. Presentation of the Roadway Analysis Program

Thomas Engineering Group presented the results of the Roadway Inventory.

- *This was an inventory and rating of all streets owned and maintained by the Village.*
- *Village maintains approximately 50 center line miles.*
- *Thomas Engineering split the roads up into 275 street segments.*
- *They performed a visual inspection of each street segment in the 50 mile network, took pictures and GPS measurements.*
- *Streets were ranked from 1 to 10. 1-3 = poor, 4-6 = fair, 7-9 = good and 10 = new/excellent.*
- *26 miles or 53% of Fox Lake roads are considered to be in the 1-3 range of poor condition. 24 miles or 47% of Fox Lake roads are considered to be in fair or better condition.*
- *Seven years have passed since the last inventory in 2012. The Fox Lake road system went from a 4.9 overall rating in 2012 to a 4.1 in 2019.*
- *The results tell that approximately half of the roads need improvements.*
- *The next step in the process is to create a road program and create a list of priorities in the system-wide plan.*
- *Thomas is currently working with the Village to change the classification of several streets in town to make them eligible for federal funding if changed. Right now, there are four potential functional classification changes: Washington St, practically all Frontage Roads.*

Mayor Schmit said the appendix that rates roads by condition has been a useful tool so far in speaking with residents who are upset about the condition of their roads. They will also need to use this research to prioritize the roads that get fixed first based on condition and traffic. They Mayor commends the work done by Thomas Engineering and said that this is a good first step in the process. Getting those other four roads turned into FAU routes will be a huge win.

5. Village President's Report

Mayor Schmit talked about the Census and how important it is to get an accurate count for funding. The count day will be April 10th. If residents don't want someone knocking on their door, forms can be filled out online. The online forms are double encrypted for information security.

6. Village Administrator's Report

There is none.

Village Attorney Report

There is none.

7. Village Treasurer's Report

There is none.

8. Preliminary Audience Comments (on Agenda Items Only)

There is none.

9. Motion to Recess to Committee of the Whole Meeting

Trustee Konwent made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. Motion Carried.

A. Strategic Planning Team Reports

1. Public Outreach and Technology

Laura Linehan, Assistant to the Village Administrator

- Signage Project – Thanked Public Outreach and Infrastructure to meet with Corbin design and getting the signage project moving forward. She will share more information progresses. If the Board has any examples of signs they like or dislike, please send an email to Laura.

2. Economic Development

Donovan Day, Director of Economic Development

- Strategic Planning Team met last week to go over the Hotel Feasibility Study.
- The Mayor and Donovan met with an hotelier last week.
- Working on three new TIF districts for properties that can potential redevelopment.
- The last mural is close to being finished at Dogs on the Chain across from Dunkin Donuts. Donovan thanked Trustee Marr for housing the muralist, who is from Brazil.
- The next Strategic Planning meeting will be the last meeting in October at 4pm.

3. Infrastructure

Kealan Noonan, Public Works Director

- Interconnect – Continue to install water main – about 318 feet so far. They will continue tomorrow morning at Oak and Nippersink.
- Grace Ave – Working on the staircase today and framing out the sidewalk which will be poured tomorrow.
- Veterans Park – Water main has broken about five times in the past three years. This is a budgeted item and the plan is to bid out in the wintertime for better pricing.

4. Recreation

Laura Linehan, Assistant to the Village Administrator

- Fall Fest – Thanks to all who attended. There were around 1,000 attendees and Laura received a lot of good feedback. Congratulations to Jeff Sefcik who won the pie eating contest.
- Pumpkin Jubilee – Will be held this Saturday from 3-7pm and the hope is to carve 300 pumpkins. There will be a lot of vendors and food provided by La Cocina and Gyorgos. Pumpkins are \$2 and pre-scooped.

- The next meeting will be Thursday at 3pm.

Trustee Koske complimented Laura on Fall Fest. It was a lot of fun and the kids had fun. She talked to a man visiting from Wisconsin and he couldn't believe how great the event was and that it was free to the community.

10. New Business

- A. Resolution 2019-R-80: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Burriss Equipment Company for the Purchase of a Snowblower Tractor.

This is a budgeted item at \$25K and the cost will be \$22,219.52. This is sized for the Route 12 sidewalk and the Sayton bike path.

11. Old Business

- A. Ordinance 2019-39: An Ordinance amending the Zoning Ordinance of the Village of Fox Lake by granting a Special Use Permit to Jim and Diane Scardino to operate a Short-term Rental Business at 258 Lippincott Lane.

This was discussed at the prior Village Board Meeting and recommended by the Planning Commission.

- B. Ordinance 2019-40: An Ordinance amending the Zoning Ordinance of the Village of Fox Lake by granting a Special Use Permit to John Welsh to establish a multi-family residential dwelling unit within the Washington Street Business District at 131 Washington Street.

This was discussed at the prior Village Board Meeting and recommended by the Planning Commission.

12. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Koske made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by Trustee Konwent. All were in favor. Motion carried.

13. Items to be Removed from Consent Agenda

There are no items to be removed from the Consent Agenda.

14. Consent Agenda

All items listed on the Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests, in which event the item will be removed from the general order of business and considered under the Approval of Exceptions.

A. Resolutions

1. Resolution 2019-R-80: A Resolution Authorizing the Mayor of the Village of Fox Lake to Accept the Quote from Burriss Equipment Company for the Purchase of a Snowblower Tractor.

B. Ordinances

1. Ordinance 2019-39: An Ordinance amending the Zoning Ordinance of the Village of Fox Lake by granting a Special Use Permit to Jim and Diane Scardino to operate a Short-term Rental Business at 258 Lippincott Lane.

2. Ordinance 2019-40: An Ordinance amending the Zoning Ordinance of the Village of Fox Lake by granting a Special Use Permit to John Welsh to establish a multi-family residential dwelling unit within the Washington Street Business District at 131 Washington Street.

C. Motions

Trustee Jensen made a motion to move that items Resolutions A-1 and Ordinances B-1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Moore</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

15. Approval of Exceptions

There are none.

16. For the Good of the Order

Mayor Schmit said that Knollwood has been flooding and there was a meeting with residents a few weeks ago where they raised concerns. At times they go two weeks without mail service. They are concerned about public safety and criminal activity and if rescue or police vehicles can access the neighborhood. There is also the issue of garbage pickup. There is belief that the road is sinking. There is another meeting coming up with the Knollwood residents. Mayor went to a Storm Water Management meeting and they have a drone that can map out a grid system. They can't tell the difference between roads and the water, so the water will have to go down before a grid can be done. Kealan is working out a plan for garbage pickup. Donovan contacted the Post Office to get a large box with numerous mail slots so the residents can get their mail. There won't be a lot done to fix the issues this year but once Storm Water can get in there to survey the area, and if it's sinking, the street can be brought up again.

Trustee Marr commented on Fernando the muralist in town. He didn't realize how internationally recognized and accomplished this artist is. He is a major player in the art world and he brought his talents to Fox Lake which is really spectacular. Hats off to Community Development for bringing someone of his caliber to Fox Lake.

Trustee Jensen said there was a nice story about Grant Junior Bulldogs and a child with cerebral palsy who participated in the coin flip and scored a touchdown. He said the piece is really neat and everyone should check it out.

17. Audience Comments

There are none.

18. Executive Session

*Trustee Jensen made a motion to retire into executive session at 7:14 p.m. for deliberations on pending litigation, seconded by Trustee Marr. All were in favor. **Motion Carried.***

19. Reconvene the Village Board Meeting

*Trustee Konwent made a motion to reconvene the Village Board Meeting at 7:33 p.m., seconded by Trustee Jensen. All were in favor. **Motion Carried.***

20. Adjournment

*Trustee Stochl made a **motion** adjourn the meeting at 7:33 p.m., seconded by Trustee Marr. All were in favor. **Motion Carried.***

Meeting was adjourned at 7:33P.M.

A handwritten signature in blue ink, appearing to read "Amy Driscoll", is written over a horizontal line.

Amy Driscoll, Village Clerk