



**FOX LAKE POLICE PENSION FUND  
BOARD MEETING  
Monday – July 17, 2017**

**I. Meeting Called to Order**

President Fred Loffredo called the meeting to order at 9:30 a.m.

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**III. Roll Call**

Board Members present were Fred Loffredo, Terrence Daly, Walter Kubalanza, Mark Schindler, Joe Martin. Also present: Board Attorney, Laura Goodloe, Steve Earnhardt of Lauterbach & Amen, Village Finance Director Stephanie Hannon, Tom McShane of Graystone Consulting, and Recording Secretary Carol McMullen.

**IV. Approval of Agenda**

A motion was made by Mark Schindler to approve the Agenda as presented; second by Joe Martin. All Ayes; motion carried.

**V. Public Comments – None at this time.**

**VI. Approval of Minutes**

A motion was made by Mark Schindler to accept the minutes of the Regular Board Meeting of April 17, 2017 as presented; second by Joe Martin. Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Aye. Terrence Daly – Abstain. Walter Kubalanza – Abstain. Motion carried.

**VII. Financial Report**

Tom McShane reviewed the performance report as of June 30, 2017. The ending market value of the fund was \$15,721,191.00 as of 06-30-17. Fixed income was at \$5,468,453 (34.78%); equity income was \$9,936,287 (63.20%); cash & equivalents was \$316,452 (2.01%). For the last 12 months the fund was up 9.81% and since inception the fund is up 5.86%. He discussed current market conditions.

A motion was made by Mark Schindler to approve the Financial Report as presented by Tom McShane; second by Walter Kubalanza. All Ayes; motion carried.

**VIII. Accountants Report – Cash Flow Needs**

Steve Earnhardt reviewed the Lauterbach & Amen Monthly Financial Report ending June 30, 2017. Net position assets & liabilities held in trust for pension benefits as of 06-30-17 were at \$15,730,489.47. He reviewed bank balances, income, expenses, member contributions and bills paid.

The Annual Active Member Statements prepared by Lauterbach & Amen were received and placed in each members pension file.

A motion was made by Walter Kubalanza to approve the Accountants Monthly Financial Report for the month ending 06-30-2017 as presented; second by Terrence Daly. Roll call vote taken: Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Aye. Terrence Daly – Aye. Walter Kubalanza – Aye. All Ayes; motion carried.

**IX. Approval of Bills & Disbursements**

A motion was made by Mark Schindler to accept the bills as presented on the Lauterbach & Amen Monthly Financial Report through 06-30-2017, and pay them as they become due; second by Walter Kubalanza. Roll call vote taken: Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Aye. Terrence Daly - Aye. Walter Kubalanza – Aye. All Ayes; motion carried.

**X. Attorney Report**

Attorney Goodloe updated the two new Trustees on the current status of the Bostic disability pension application and all proceedings to-date, including discussing the upcoming hearing dates.

She also updated the new Trustees on the status of the Gliniewicz surviving spouse pension application for survivor's benefits, explaining that this is on hold pending the finalization of the criminal proceedings against Mrs. Gliniewicz.

**XI. Old Business**

There was a discussion on amending the Administrative Rules & Regs to extend the repayment of military buyback time. A straw poll was taken to see by long the repayment should be extended. Mark Schindler- 10 years. Fred Loffredo – Between 5 and 10 years. Walter Kubalanza – 5 years. Terrence Daly – 10 years. Joe Martin – If officer has 0-3 years police service time, payback time up to 10 years; if officer has 3-6 years, payback time up to 7 ½ years; if officer has over 6 years, payback time up to 5 years.

A motion was made by Walter Kubalanza to amend the Administrative Rules & Regulations to extend the repayment of military buyback time over a period of up to ten years, to be paid in equal installments, from the date the Board approves the

application to convert military service to creditable police service and before the officer terminates service in the police department; second by Terrence Daly. Roll call vote taken: Fred Loffredo – Aye. Mark Schindler – Aye. Joe Martin – Abstain. Terrence Daly – Aye. Walter Kubalanza – Aye. Motion carried.

## **XII. Officer Status**

**Military Buybacks** – A motion was made by Joe Martin to approve the application of Mark Schindler to buy back 3 months of military service time, calculated by Lauterbach & Amen at \$6,699.37; his original date of hire of 01-18-1995 will be adjusted to 10-18-1994 when paid back in full; second by Fred Loffredo. Roll call vote taken: Fred Loffredo – Aye. Joe Martin – Aye. Terrence Daly – Abstain. Mark Schindler – Abstain. Walter Kubalanza – Aye.

A motion was made by Mark Schindler to approve the application of Joseph Martin to buy back 24 months of military service time, calculated by Lauterbach & Amen at \$15,483.40; his original date of hire of 03-19-2001 will be adjusted to 03-10-1999 when paid back in full; second by Walter Kubalanza. Roll call vote taken: Fred Loffredo – Aye. Walter Kubalanza – Aye. Mark Schindler – Aye. Terrence Daly – Aye. Joe Martin – Abstain.

A motion was made by Mark Schindler to approve the application of Russell Ebbing to buy back 24 months of military service time, calculated by Lauterbach & Amen at \$25,062.75; his original date of hire of 12-23-2014 will be adjusted to 12-23-2012 when paid back in full; second by Joe Martin. Roll call vote taken: Fred Loffredo – Aye. Joe Martin – Aye. Mark Schindler – Aye. Terrence Daly – Aye. Walter Kubalanza – Aye.

Tyler Magnuson resigned his position as a Fox Lake police officer as of 03-01-2016. Jessie Koutoulas resigned; no paperwork has been received for him. Hector Matias who resigned on 04-05-17 and Officer Robert Lewis who resigned on 03-15-17 were both mentioned at the last meeting, but no paperwork has been received by the Pension Board for either. Also, no paperwork has been received by the Pension Board yet for Joshua Maas. Mark Schindler stated he will provide the Board with the required paperwork.

Two officers are in the Academy – Officer Andrew Harlin and Officer Cody Barker. Officer Daniel McKinney is also a new hire; Mark Schindler will provide them with their application packet.

## **XIII. New Business**

**Closed session minutes** - A motion was made by Mark Schindler that all Executive Session meeting minutes remain exempt from disclosure based upon legal counsel advice due to pending litigation; second by Joe Martin. All Ayes; motion carried.

**Officer Positions** - A motion was made by Mark Schindler to nominate Fred Loffredo to be President of the Pension Board; second by Terrence Daly. All Ayes; motion carried.

A motion was made by Terrence Daly to nominate Mark Schindler to be Vice-President of the Pension Board; second by Fred Loffredo. Mark Schindler – Abstain; motion carried.

A motion was made by Terrence Daly to nominate Joe Martin to be Secretary of the Pension Board; second by Fred Loffredo. All Ayes; motion carried.

A motion was made by Fred Loffredo to nominate Terrence Daly to be Assistant Secretary of the Pension Board; second by Joe Martin. All Ayes; motion carried.

Audit Status – Stephanie Hannon stated that the Audit will not be completed until October.

Actuary Status – A motion was made by Walter Kubalanza to hire Tim Sharpe to prepare the required actuarial and GASB reports; second by Mark Schindler. All Ayes; motion carried.

Status of DOI Annual Report – Lauterbach & Amen will complete this report by the end of October.

New Trustee Training – Mark Schindler turned in his training certificates for 2016 and 2017 ongoing IPPFA Trustee Training, to be placed in his record. Attorney Goodloe advised new Trustees Terrence Daly and Walter Kubalanza of the required 32 hour Certified Trustee Training to be completed within the first year. She also discussed the Open Meetings Act and FOIA training.

Status of annual re-evaluations – The Pension Fund currently has no disability pensioner under the age of 50.

Review membership files – Joe Martin will review the member files.

Annual Affidavit of Eligibility Letters - These letters will be distributed with Lauterbach & Amen July pension payments.

Executive Session – None at this time.

XIV. Action from Executive Session – None at this time.

XV. Adjournment

With no further business a motion was made by Mark Schindler to adjourn at 11:20 a.m.; second by Walter Kubalanza. All Ayes; motion carried.

The next regular scheduled meeting will be Monday, October 16, 2017, at 9:30 a.m.

Respectfully Submitted,

Fred Loffredo

**President**