

**VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES**

**STATE OF ILLINOIS,
Lake and McHenry Counties,**



SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on June 27, 2017 meeting was called to order by Mayor Schmit. The following official business was transacted:

1. Call to Order

Roll Call

Present Mayor Schmit: Village Clerk Moore, Village Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Koske, and Konwent.

Staff also in attendance: Anne Marrin, Laura Linehan, Donovan Day, Nick Warner, and Ryan Kelly.

2. Approval of Minutes

Trustee Konwent made a motion to approve the Village Board Meeting Minutes of June 13, 2017, seconded by Trustee Marr. All were in favor. Motion Carried.

3. Approval of the Warrant

Trustee Stochl made a motion to approve the Expenditures/Warrants/ Transfers for June 27, 2017 in the amount of \$752,160.58, Seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>

4. Special Business (Appointments, Swearing In Ceremonies, Proclamations)

A. Anchor Award Presentation - American Legion Family, Commander Robert Gabriel

Mayor Donny Schmidt presented members of the American Legion Family. Commander Robert Gabriel and fellow member of the American Legion Family accepted the award on behalf of their organization. They also invited Community to come out to the Fox Lake American Legion on July 15, 2017 at 12:00 p.m. They will have vendors, food and family friendly activities.

B. Annual NPDES Report

Village Administrator Anne Marrin presented the board with a synopsis of the annual National Pollutant Discharge Elimination System (NPDES) report. The Village of Fox Lake holds a National Pollutant Discharge Elimination System (NPDES) permit for storm water discharges from separate storm sewer systems (MS4). One of the requirements of the permit is to report on the previous year's activities that make the Village Complaint with the permit.

Administrator Marrin stated that the NPDES report is due to the IEPA each year on June 1st and the Village's report was completed and sent in on time. The report in its entirety can be found on the Village's website at www.foxlake.org.

5. Village President's Report

Mayor Donny Schmidt stated that he was reelected to Stormwater Management Board last month and will be serving another two year term. Additionally, he stated that he has been nominated to be an officer on the Lake County Municipal League Executive Board and is running unopposed. Mayor Schmidt asked for recommendations for recipients of the Village's Anchor award.

He further stated that the Village has received loan forgiveness for the water tower on Grass Lake Road. The IEPA granted a \$750,000 loan reduction which reduced the principal to be repaid. Mayor Schmidt thanked all staff members who worked on attaining the loan forgiveness. Mayor Schmidt asked if there were any questions. There were none.

6. Village Administrator's Report

Village Administrator Anne Marrin stated that she was happy to announce that the Village has two new sponsors for the downtown light house installation art project. Lucky Bernies and Dunkin Donuts is sponsoring the event with \$500 each. She further stated that we have 15 artists participating in the event. Administrator Marrin thanked staff members for their efforts in making this happen.

Administrator Marrin stated that staff attended CMAP 2050 meeting at the Village of Lakemoor. Topic discussed were barriers to development such as costs and funding.

7. Village Attorney Report

Attorney Teegen stated he had nothing to report.

8. Village Treasurer's Report

Stephanie Hannon stated she had nothing to report.

9. Preliminary Audience Comments (on Agenda Items Only)

There were none

10. Motion to Recess to Committee of the Whole Meeting

Trustee Marr made a motion to recess to the Committee of the Whole, seconded by Trustee Jensen. All were in favor. Motion Carried.

A. Strategic Planning Team Reports

1. Infrastructure

Ryan Kelly, Director of NWRWRF gave an update of the projects in process. They are as follows:

- North Tower Logos: The total estimated cost to add (2) 15-20' logos to North Water Tower is approximately \$40,000. This expenditure was not budgeted or included as part of the IEPA project loan. Staff recommends moving forward with the original specs there were submitted as part of the IEPA loan.
- All paint has been delivered to the North Tower site as of 6/21/17. The prep work as started and painting is anticipated to start on 7/5/17
- Mr. Kelly stated that after review and negotiations the final design work order for the North/South interconnect is to be presented to the board. A detailed memo and work order was submitted with the board packet for review.

Next Infrastructure Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, July 5th at 8:30 a.m.

2. Marketing

Laura Linehan, Assistant to the Village Administrator gave an update of the projects in process. They are as follows:

Year 1-5 prioritization has been developed and emailed to the committee members for review.

- A Village of Fox Lake logo is in the process of being developed for Android and iPhone. This is being created utilizing a free development tool, which is utilized at several other neighboring municipalities.

- Implementation of some initial branding standards has begun. Post has been updated to include the Anchor as part of the developing the Anchor brand.
- Banners have been hung for the 11th Anniversary and Celebrate Fox Lake.

Next Marketing Strategic Planning Team meeting will be held in the Village Hall Board Room on Thursday, July 6th at 10:30 a.m.

3. Communication/Public Outreach

The first Communication/Public Outreach Strategic Planning Team meeting was held June 12 at the Village Hall Board Room. Jimmy Lee, Police Chief gave an update of projects in process. They are as follows:

- E-Newsletter was developed and is being sent every Friday at 1:00 p.m. Sign-up information will be provided in the upcoming Anchor.
- Newsletter is completed and was sent to the Post office on June 22, 2017. Newsletter is expected to reach residents prior to Monday June 26, 2017.
- Staff is working with the Villages Civic Plus Account Manager to determine the current state of the Village's website contract and determine if a redesign is possible.

Next Communication/Public Outreach Strategic Planning Team meeting will be held in the Village Hall Board Room on Monday, July 10th at 2:00 p.m.

4. Economic Development

Donovan Day, Director of Community Development gave an update of the projects in process. They are as follows:

Events:

- Billboard Musician-Music at the Garden: Jim Green will be playing at the Community Garden of Fox Lake on July 29th from 6:30 p.m. to 8 p.m.
- "Light the Way"-Downtown Art Installation: Lighthouse kits were delivered on June 23rd to the winning artists. Lighthouses will be installed in the downtown area along Grand Avenue from August to October.

New Businesses:

- Lucky Bernies-1 Nippersink Blvd
- Chain O'Lakes Beans-13 W. Grand Ave.

Upcoming Planning & Zoning Commission Meetings (July 12, 2017):

- Dunkin Donuts-Special Use to operate drive through

- Able Storage-Special Use, rear yard setback and lot coverage variance
- Ray CDJR-Special Use, Motor Vehicle Storage

Next Economic Strategic Planning Team meeting will be held in the Village Hall Board Room on Wednesday, June 28th at 4:00 p.m.

5. Recreation

Nick Warner, Director of Parks and Recreation gave an update of the projects in process. They are as follows:

Concert by the lake went well on June 17th however it was cut short due to thunder/lightening.

- Grand opening of the Lakefront Park Building.
 - Soft opening June 28th 6 p.m.-8 p.m.
 - Ribbon cutting July 1st immediately following the parade.
- Celebrate Fox Lake July 1st
 - Parade Kicks off at 2:00 p.m.
 - Festivities from 3 p.m-11 p.m. at Lake Front Park
 - Fireworks at dusk
 - Coordinated a safety meeting with PD, FD, Fox Waterway, Lake County Sherriff and MadBomber fireworks.

Next Recreation Strategic Planning Team meeting will be held in the Village Hall Board Room on Thursday, July 20th at 10:30 a.m.

6. Technology

The first Technology Strategic Planning Team meeting was held June 22, 2017 at 4:00 p.m. at the Village Hall Board Room. Jimmy Lee, Police Chief gave an update of the projects in process. They are as follows:

- The development of specs for a request for proposal for a new Village-wide phone system.

Next Technology Strategic Planning Team meeting will be held in the Village Hall Board Room on Thursday, July 20th at 4:00 p.m.

11. **New Business**

A. Resolution 2017-R-20, a Resolution Approving a Purchasing Policy for the Village of Fox Lake.

- Finance Director Stephanie Hannon gave a presentation the board regarding the purchasing policy.

B. Resolution 2017-R-24 a Resolution Approving Work Order FXL012-W052 with Trotter & Associates, Inc. for Engineering Services for the Water and Wastewater Systems Interconnect Phase II Final Design.

- Trustee Murry requested that Resolution 2017-R-24 be moved from consent agenda at this time.

C. Resolution 2017-R-25, a Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Enter Into an Intergovernmental Agreement between the Village of Fox Lake and Grant Community High School District Number 124 to Provide a Police School Resource Officer (SRO).

D. Resolution 2017-R-26, a Resolution Approving a Highway Authority Agreement Memorandum Agreement with the Illinois Environmental Protection Agency Regarding Impacts on Washington Street from the Village's Public Works Garage Site.

E. Ordinance 2017-22, an Ordinance Updating Chapter 10 Section 1-10-17 of the Village of Fox Lake Municipal Code.

F. Ordinance 2017-30, an Ordinance Declaring Expired Body Armor Owned by the Village of Fox Lake to be Obsolete and Authorizing its Destruction Through Armour Dog Kevlar Recycling.

12. Old Business

There was none.

13. Items to be Removed from Consent Agenda

Item A-2 (Resolution 2017-R020) was removed from consent agenda.

14. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Jensen made a motion to adjourn from Committee of the Whole and reconvene Village Board Meeting, seconded by trustee Konwent. All were in favor. Motion carried.

15. Consent Agenda

A. Resolutions

1. Resolution 2017-R-20, a Resolution Approving a Purchasing Policy for the Village of Fox Lake
2. Resolution 2017-R-24 a Resolution Approving Work Order FXL012-W052 with Trotter & Associates, Inc. for Engineering Services for the Water and Wastewater Systems Interconnect Phase II Final Design.
3. Resolution 2017-R-25, a Resolution Authorizing the Mayor of the Village of Fox Lake to Sign and Thereby Enter Into an Intergovernmental Agreement between the Village

of Fox Lake and Grant Community High School District Number 124 to Provide a Police School Resource Officer (SRO).

4. Resolution 2017-R-26, a Resolution Approving a Highway Authority Agreement Memorandum Agreement with the Illinois Environmental Protection Agency Regarding Impacts on Washington Street from the Village's Public Works Garage Site.

B. Ordinances (second and final read)

1. Ordinance 2017-22, an Ordinance Updating Chapter 10 Section 1-10-17 of the Village of Fox Lake Municipal Code.
2. Ordinance 2017-30, an Ordinance Declaring Expired Body Armor Owned by the Village of Fox Lake to be Obsolete and Authorizing its Destruction Through Armour Dog Kevlar Recycling.

C. Motions

Trustee Jensen made a motion to move that items A 1,3,4 and B 1-2 be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

16. Approval of Exceptions

A2, resolution 2017-R-24 will be put to a vote in the next Village Board Meeting in July.

17. For the Good of the Order

Mayor Donny Schmidt stated that he wanted to make sure that the policy makers are making policy and that they are aware of what is going. In addition Mayor Schmidt stated we want the policy makers to receive recommendations from staff. He stated that point of the new committees it to take the Trustees out of the day to day operations and allow staff to do their job. He stated it

is the job of Trustees to set the policy. Mayor Schmidt stated he wanted to make this clarification to ensure all Board Members were included and aware of important policies. Conversation ensued among Board Members regarding how the different Committees and Trustees can communicate with each other.

18. Audience Comments

There were none.

19. Executive Session

Executive Session - Land Acquisition and Approval of the Executive Session Minutes

Trustee Jenson made a motion to retire into executive session at 7:27 P.M. for a land acquisition matter to include Village Administrator Anne Marrin, Assistant Village Administrator Laura Linehan, Community Development Director Donovan Day and Attorney Howard Teegen, Seconded by Trustee Konwent. All were in favor. Motion carried.

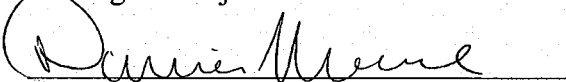
20. Reconvene the Village Board Meeting.

Trustee Konwent made a motion to reconvene the Village Board Meeting. Seconded by Trustee Marr. All were in favor. Motion Carried.

21. Adjournment

Trustee Stochl made a motion adjourn the meeting seconded by trustee Koske. All were in favor. Motion Carried.

Meeting was adjourned at 7:51 P.M.



Danice Moore, Village Clerk