



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on July 12, 2016 meeting was called to order by Mayor Schmit. The following official business was transacted:

Roll Call

Present Mayor Schmit: Village Clerk Warden; Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Konwent and Koske

Staff also in attendance: Anne Marrin, Donovan Day, Rocky Horvath, Stephanie Hannon and Chief Laine.

I. Preliminary Audience Comments:

There were no preliminary audience comments this evening.

II. Administrator Update

Village Administrator Anne Marrin presented the expenditures, warrants, and transfers for July 12, 2016. She asked if there were any questions, to which there were none. Administrator Marrin added that if there were no questions, there would be a motion to approve this evening under Finance. Administrator Marrin stated that there are two final payouts on the Warrant list, those being for the Glen Ave and North project and the North Water System project. Anne stated that those projects are now closed.

III. Recess to the Committee of the Whole

Trustee Murrey made a motion to recess into the Committee of the Whole Meeting at 6:31 p.m., Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

IV. Committee of the Whole**A. Finance**

Trustee Stochl stated that he would be asking for a motion for the expenditures, warrants and transfers for July 12, 2016. He asked if there were any questions. There were none.

Trustee Stochl stated that he would be asking for a motion for a raffle license for the Fox Lake Volunteer Fire Department for Venetian Night. He asked if there were any questions. There were none.

B. Building and Zoning

Trustee Marr stated he did not have anything for this evening in Building and Zoning.

C. Parks and Recreation

Trustee Koske began with thanking the Street Department, the Fox Lake Fire Protection District, and Fox Lake Police Department for their assistance with Celebrate Fox Lake. Trustee Koske stated that it was a very well attended event and everyone had a great time.

Trustee Koske updated the Village Board on the following events:

- Venetian Night Fundraiser will be held at Dockers on Wednesday, July 13, 2016 beginning at 6 pm. There are many raffles and auction items available. For a \$25 donation you will receive two drinks of choice and appetizers.
- Saturday, August 6th is Venetian Night. Festivities begin at 6 p.m. Boat parade will depart Freddie's Roadhouse at 7:30 p.m. and fireworks are at dusk. There will be prizes for the best decorated boats. As well, all boats who register for the parade get a spot on Dockers pier to view the fireworks.

All events and programs can be found on the Village website at www.foxlake.org

D. Planning

Trustee Marr stated he will make a motion regarding a Zoning Ordinance Amendment at 35 Atwater Parkway. He asked if there were any questions. There were none.

Trustee Marr stated that he would be looking for a motion repealing the Ordinance pertaining to collection bins. Trustee Konwent asked if the municipal bins would still be exempt. Trustee Marr stated they would. Trustee Marr then asked Village Attorney Teegen if the Village has the right to remove the bin and either store or dispose if the owners do not contact the Village to make arrangements to remove the bins. Trustee Koske stated that this program was a trial run. Community Development Director Donovan Day then stated that after the inaugural year of the new program concluded for license holders, notices of violations were sent to the property owners/collection bin operators who did not renew their annual license. Several collection bins were voluntarily removed, several more were added at new locations (without a license), and no owners or operators of the collection bins have renewed their annual license. Therefore, all collection bins currently in the Village are in violation.

The ordinance regulating collection bins did not abate illegal dumping of rubbish and debris on the exterior of the bins. Collection of the donations inside the bins does not occur daily, and items placed on the exterior of the bin still remain for days. This has resulted in numerous complaints to the Community Development Department about debris and rubbish being dumped on the exterior of the bins. Staff has had to remove

the debris and rubbish when the collection bin operator or property owner does not remove the violation. This type of nuisance is a burden to staff and to those who have to witness the unsightly conditions that can exist around the collection bins.

We are aware that several bright yellow collection bins have been installed at various locations in the Village. Staff has tried to contact the collection bin owner and have not received a return call and have not been able to speak to a live person when calling the phone number provided on the bin. The property owners where the collection bins were installed did not give permission to the company to place them on their property. The collection bins were placed on the property illegally.

Staff is recommending that collection bins not be allowed within Village limits unless the collection bin operator has permission from the Village to install a collection bin on village owned property, such as the donation bin that is installed in front of Village Hall.

Howard then stated that he would work with Donovan on a new Ordinance for the elimination of the bins and how to then remove them from the properties.

E. Public Safety

Trustee Jensen stated he will be asking for a motion for the Police Department to dispose of a surplus of certain weapons. Trustee Konwent stated that the Ordinance is written incorrectly. Village Attorney Howard Teegen looked over the Ordinance and stated he would get the wording changed. Howard then asked if we were disposing of the surplus or transferring them. Administrator Marrin stated that we are transferring them to the Illinois Law Enforcement Alarm System (ILEAS). Anne stated that if we transfer the weapons to the ILEAS MFF, the weapons will remain available to Fox Lake and surrounding ILEAS member communities and agencies.

F. Sewer and Water

Trustee Murrey asked if there were any questions regarding the three motions for work orders. There were none. Trustee Murrey stated that he will be attending the Wholesale Committee Meeting tomorrow and will have a report for the Board at the next Village Board meeting.

G. Streets

Trustee Konwent stated that she did not have anything for streets this evening.

V. Motion to adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Marr made a motion to adjourn from the Committee of the Whole and reconvene the Village Board Meeting at 6:44p.m., Seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

VII. Motions for Approval

- **Finance**

Trustee Stochl made a motion to approve the total Expenditures, Warrants, Transfers as presented. Total Expenditures of \$358,534.14, Police Pension Payment of \$0, Externality Payment of \$18,677.25, IMRF payment of \$40,127.95, July 1, 2016 Payroll \$231,215.93 for a Total of \$648,555.27, Seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Stochl made a motion to approve the Raffle License Request from Fox lake Volunteer Fire Department for the Venetian Night Fundraiser on July 13th, 2016, with a Provision to Waive the Bond Requirement for the Raffle Manager, Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

- **Planning**

Trustee Marr made a motion to approve Ordinance #2016-25, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, Illinois, by Granting Certain Variations to Kathleen A. Clark at 35 Atwater Parkway, Fox Lake, Illinois, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

- **Public safety**

Trustee Jensen made a motion to approve Ordinance #2016-24, Authorizing the Transfer of the Surplus of Certain Weapons Owned by the Village of Fox Lake, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>

Trustee Stochl *Aye*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey *Aye*
Trustee Jensen *Aye*
Trustee Stochl *Aye*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

VII. Items removed from the Consent Agenda

None

VIII. Attorney Comments

Attorney Teegen stated he did not have any updates this evening.

IX. President's Comments

Mayor Schmit stated that the Community Development Department has been issuing many permits the last several weeks. Mayor Schmit stated that there is activity happening in the area and many new exciting developments are coming together. He told the Board he will keep them posted.

Mayor Schmit stated that he has been re-elected to the Lake County Municipal League Executive Committee.

Mayor Schmit stated that Stormwater management approved the Villages contracts for the demolition of the two homes. Mayor stated that at a certain point the homeowners will be contacted and see if they want to take over maintenance of the property and they can be turned into neighborhood parks. Mayor then stated that we have received \$680,000 worth of grants from Stormwater Management in the past year and every little bit has helped out. Trustee Jensen asked when the houses would be demolished. Mayor Schmit stated that the funding is there now due to the stop-gap budget and they will contact the Building Department for their permits. Mayor asked Director Day if they have requested permit. Director Day stated that they have applied for everything and are waiting on an item from a contractor.

X. Audience Comments

Tim and Diane Foster introduced themselves to the Board and a concept that they have been working on for several months. Mr. Foster stated that they have been residents of Fox Lake for the past ten years and have spent a lot of time walking around and talking with local businesses, residence and visitors. Mr. Foster stated that it pained them to see businesses struggling and not knowing what to do and no marketing plan or social media plan to go off of. He went on give the Board a brief history of their professional background. Mr. Foster stated that they wanted to create a Facebook Community page that was able to connect every Fox Lake area Business, Restaurant, Bar, Resident, Visitor and Consumer to create and drive the awareness, understanding, and knowledge

of what opportunities exist to improve everyone's experience in Fox Lake, IL. Mr. Foster stated that "Your Link to the Chain - Fox Lake" is not affiliated with or operated by the Village of Fox Lake or any of its elected officials. He went on to state that the community page is not trying to sell anybody anything and they have no desire or need to in any way profit from this endeavor. He stated that they also have a daily fishing reports available. Mr. and Mrs. Foster then went on more on their goals and objectives and stated that they look forward to working with the community and see it prosper.

XI. Adjournment

Trustee Stochl made a motion to adjourn the Village Board Meeting at 7:01 p.m., seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Murrey Aye

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Koske Aye

Motion Carried

Meeting was adjourned at 7:01 p.m.

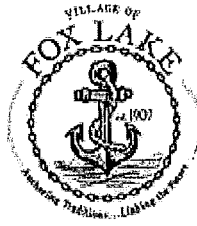


Niki Warden, Village Clerk

Consent Agenda

- 1. A Motion to Approve Ordinance #2016-23, an Ordinance Amending the Zoning Ordinance of the Village of Fox Lake, by Granting a Special Use to Double S Ranch, Ltd., to Operate an Automobile Storage, Detailing and Service Business at the Property at 517 South Route 12, Fox Lake, Illinois.**

- 2. A Motion to Approve Resolution #2016-R-20, a Resolution Authorizing the Mayor and the Village Clerk of the Village of Fox Lake to Sign and Thereby Accept Change Order #1 for the Glen and North Water Main Replacement Project.**



To: Mayor Donny Schmit, Village of Fox Lake Village Board
From: Anne Marrin, Village Administrator
Date: June 14, 2016
Re: National Pollutant Discharge Elimination Systems (NPDES) Report Year 12 (2015)

As authorized by the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES) permit program controls water pollution by regulating point sources that discharge pollutants into waters of the United States. Point sources are discrete conveyances such as pipes or man-made ditches. Individual homes that are connected to a municipal system, use a septic system, or do not have a surface discharge do not need an NPDES permit; however, industrial, municipal, and other facilities must obtain permits if their discharges go directly to surface waters. Since its introduction in 1972, the NPDES permit program is responsible for significant improvements to our Nation's water quality. All municipalities that hold an MS4 permit must report their yearly programming in June.

Highlights of last year's program (YEAR 13) include:

- In year 13 staff evaluated all paper materials for updates and introduction of new brochures and pamphlets for distribution to the public. Also staff has worked closely with our HOA's to ensure their BMP's are in place and were available to meet with them and answer any questions.
- The Village provides SMC announcements on the Village's website, at Village Hall and will continue to provide information via the Village's Facebook page and Village Newsletter.
- The SMPP will be reviewed and incorporated in Year 14.
- The Village continued to work with our HOA's on stormwater management and assists them through public meetings and working with Lake County Storm Water Management to obtain grants for their plans.
- Village representatives attended all Municipal Advisory Committee (MAC) meetings in Year 13.
- Staff attends all meetings regarding our regional storm water planning. The Village participates in various groups such as the Upper Fox River Discovery meetings. We have worked closely with Lake County Storm Water Management and FEMA regarding programs and tools that are available for mitigation plans and forecasting. Staff continues to provide flood prone areas according to the FEMA maps and currently have 2 homes set for demolition in Year 14 at 98 Keystone and 37 Medinah.
- The Village hosted a meeting for the Chain-O-Lakes with the Lake County Health Department for presentation of their Water Quality Report which was well attended. The Village will continue to work with other agencies to hold informational public hearings in Year 14.
- The Village is preparing a Public Outreach program to continue to educate HOA's, schools and flood prone areas within the Village on stormwater issues and BMP's. We currently

have a phone number to call for reporting stormwater compliance issues or concerns and they are investigated and tracked by our Community Development Department. The number is listed on our website.

- The Village reviewed the current outflow maps and made no changes in Year 13. The village purchased a GIS system in Year 12 and has completed mapping of the water and sewer system. The stormwater maps will be converted to the GIS system in Year 14.

- The Village passed an Ordinance in Year 12 prohibiting illicit discharges and connections giving authority to the Village for appropriate enforcement procedures and actions. (Ordinance 2014-17). The village also adopted an Ordinance in Year 13 prohibiting the use of fertilizer containing phosphorus. (Ordinance 2015-13). In addition, the Village adopted the Amended Lake County WDO in Year 13 (Ordinance 2016-13).

- The Village enforced all ordinances in Year 13 and there were 81 inspections completed where 16 were WDO code violations. These violations were reported to the Community Development Department and were investigated by our WDO Enforcement Officer and remedied immediately in full compliance.

- In Year 13 the Village inspected all drainage basins including the cleaning and clearing of debris, all catch basins were checked and cleaned; all outlets were checked and cleaned all detention ponds were checked, mowed and all debris cleared out. All stormwater structures were inspected and repairs of all failures were completed. Dry weather screening was completed during this time and staff inspects all outflows after a 1-inch rainfall for flow and debris. All inspection records are kept at the Village's Public Works Facility.

- The WDO was enforced in Year 13. Construction sites were inspected for ordinance compliance. Fox Lake has a full-time inspector for erosion control enforcement on construction sites to ensure all controls such as silt fencing are being observed. Additionally, the Village contracts and certified plumbing inspector for all plumbing services and inspection on all sites. The following construction took place in Year 13:

- WDO Permits-23
- Demolition-5
- New Commercial-1
- New Residential-4
- Commercial Addition-1
- Residential Addition-2

- Code Enforcement Violations-16 (Erosion Control, Illegal Fill, and Drainage). All were inspected and made to be in compliance.

- The Village's Brush Collection Program continued in Year 13 and the Village continues to work with SWALCO on the Electronic Recycling Program for required e-waste disposals and other disposal programs.

- The Village continues to track complaints received. In Year 13 there was 1 public initiated sediment and erosion control complaint received. The Village worked with LCSMC to review and inspect the issue. Any noted violations were resolved and tracked by our enforcement officer and inspectors in the Community Development Department until compliance was reached.

- The Village sends employees to all training as time permits. In Year 13 employees received

- the following certifications:

Hazardous Materials Training and Testing (All Public Works employees attended).

- Street sweeping was performed on all streets in Year 13 at the beginning of spring and major street and storm sewered streets are regularly swept and vacuumed through spring, summer and fall.

- In Year 13 the Village inspected all drainage systems including the cleaning and clearing of all debris; all catch basins were checked and cleaned; all outlets were checked and cleaned;

- All detention ponds were checked, mowed and debris cleared out. All storm sewer structures were inspected and repairs made as needed. Dry weather screening was completed during this time and staff inspects all outflows after a 1-inch rainfall for flow and debris. All inspection records are kept at the Public Works Facility.

- In Year 13 staff inspected 33 outfalls and 287 storm sewer structures were cleaned and inspected.

- The Village conducted a large road project on South and North Pistakee Lake Road, Meade and a portion of West Grand Avenue. This included new storm sewers and additional green space along the roadway. The relocation of water mains was conducted to allow for the proper drainage offset between stormwater and water mains. The Village worked closely with our enforcement officer and submitted all required NOI paperwork and closed it out at the end of the project.

The IEPA has issued a new permit for all MS4's and we must reach compliance in 2016. This program includes, water testing, Environmental Impact Program, Climate Control Program, measurable testing and much more. Staff is working on creating a Stormwater Management Plan Program as required by the new permit. This is no small undertaking to meet all of the new requirements and unfunded mandates from the IEPA. All departments will be involved and staff will continue to provide the best program for stormwater management in our Village.

As per the NPDES requirements the entire report is available on the Fox Lake website at www.foxlake.org.