



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties, }
Village of Fox Lake } SS.

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on June 9, 2015 meeting was called to order by Mayor Schmit. The following official business was transacted:

Roll Call

Present Mayor Schmit: Village Clerk Warden, Attorney Teegen; Trustees, Murrey, Jensen, Stochl, Marr, Konwent and Koske.

I. Preliminary Audience Comments (on Agenda Items Only)

There were no audience comments this evening.

II. Approval of Minutes

May 26, 2015 Village Board Meeting

Trustee Konwent made a *motion* to approve the Village Board Meeting Minutes of May 26, 2015, seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

III. Village Administrator Update

Anne Marrin stated she would like to present the expenditures, warrants, and transfers for June 9, 2015. She asked if there were any questions. There were none. Anne stated if there were no questions there would be a motion to approve this evening under Finance.

Anne stated that the Village is required report the National Pollutant Discharge Elimination System (NPDES) for this year which would be year 12 in IPEA terms, 2015. Anne stated that a part of the requirements is that we speak at a public meeting about our storm water management and what the Village has done the past year. Anne then read the following to the audience:

As authorized by the Clean Water Act, the National Pollutant Discharge Elimination System (NPDES) permit program controls water pollution by regulating point sources that discharge pollutants into waters of the United States. Point sources are discrete conveyances such as pipes or man-made ditches. Individual homes that are connected to a municipal system, use a septic system, or do not have a surface discharge do not need an NPDES permit; however, industrial, municipal, and other facilities must obtain permits if their discharges go directly to surface waters. Since its introduction in 1972, the NPDES permit program is responsible for significant improvements to our Nation's water quality. All municipalities that hold an MS4 permit must report their yearly programming in June.

Highlights of last year's program (YEAR 12) include:

- In Year 12 the Community Development Department created several brochures for distribution to residents and businesses: Erosion Control Checklist; Silt Fencing Details; New Construction Checklist. These all pinpoint the requirements of the WDO. Also, they are posted on the Village's website.
- In Year 12 the Village hosted an informational event in partnership with SMC and our Dunn's Lake Homeowner's Association to resolve detention issues. In addition, the Village worked closely with Woodhills Bay Homeowners Association to assist in obtaining an SMC grant for a survey and design of drainage corrections and installation throughout that subdivision. The Village continues to work closely with these groups to assist in implementation.
- Village representatives attended all Municipal Advisory Committee (MAC) meetings in Year 12.
- The Village also worked closely with several homeowners and Lake County SMC onsite to give direction on several stormwater and flooding issues. The Village has worked closely with SMC to coordinate the Community Assessment Visit (CAV) with IDNR and FEMA. 15 Homes were identified with violations in the flood plain. In Year 12 we began a Corrective Action Plan and surveyed and worked with IDNR and SMC for corrections. This year, due to budget constraints we were able to remove 2 of these homes off the list. We have budgeted for Year 13 for the Action Plan and will have all homes removed and in compliance in Year 13.
- The Village in partnership with LCSMC was able to obtain FEMA grants for 5 homes in the Village that were in the flood plain and deemed "severe repetitive losses":
 - 200 Park Lane
 - 623 Channel Lane
 - 98 Keystone
 - 37 Medinah

These four homes are slated for demolition in Year 13. The Village and LCSMC continue to work with the homeowners regarding the process and timelines.

- The Village passed an Ordinance in Year 12 prohibiting illicit discharges and connections and giving authority to the village for appropriate enforcement procedures and actions (Ordinance 2014-17).
- The Village adopted an ordinance (Ordinance 2015-13) prohibiting the use of fertilizer containing phosphorus.
- The Village of Fox Lake enforced all ordinances in Year 12 and there were 11 code enforcement violations regarding erosion control, fill or drainage. These violations were Reported to the Community Development Department (formerly Building and Zoning) and were investigated by our WDO enforcement officer and remedied immediately in full compliance.

Inspections:

- In Year 12 the Village inspected drainage systems (130 inspections) including the cleaning and clearing of all debris, all catch basins were checked and cleaned, all outlets were checked and cleaned, all detention ponds were checked, mowed and all debris cleared out. All storm sewer structures were inspected and repairs of all failures were completed. Dry weather screening was

completed during this time and staff inspects all outflows after a 1-inch rainfall for flow and debris. All inspection records are kept in the Village's Public Works Facility.

- All construction sites were inspected for sediment and erosion control procedures during Year 12.

WDO Permits-17
Demolition-8
New Commercial-3
New Residential-2
Commercial Addition-0
Residential Addition-1

Training:

- Hazardous Materials Training and Testing in Year 12 for reporting and clean-up procedures. (All Public Works employees attended).
- Flood Damage Assessment Training FEMA (2-Community Development employees attended).

As per the NPDES requirements the entire report is available on the Fox Lake website at www.foxlake.org.

IV. Motion to Recess to Committee of the Whole Meeting

Trustee Murrey made a ***motion*** to recess into the Committee of the Whole Meeting at 6:43p.m., seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

A. Finance

Trustee Stochl asked the Board if they had any questions regarding the copier lease. There were none.

Trustee Stochl stated that the Treasures report was given to all Trustees from Finance Director Stephanie Hannon. Trustee Stochl then read the following report to the audience.

The Village is currently \$1,378,189 ahead of last year in net income due to a bond issuance of \$2,041,815 less road improvement expense of \$1,171,223. If the bond issuance and road improvements are excluded, the Village is ahead of prior year by \$784,424 resulting from: service charge revenue being higher than prior year due to allocation adjustments of \$552,541, reimbursable income being accounted for and billed to proper entities of \$214,997, and Administrative expenses being less than the prior year due to business incentives related to Double S. Ranch for \$749,926 offset by an additional contribution to fire department of \$166,420, debt expense due to additional bond of \$161,492 and capital expenses higher than last year due to the purchase of land and vehicles of \$283,023. The Village is currently \$1,343,789 ahead of budget due to timing of revenues and expenses. The Village is expected to be at budgeted levels by the end of the year.

B. Building and Zoning

Trustee Marr asked if there were any questions regarding the Outdoor Music Application for the Concert by the Lake at 71 Nippersink Blvd. There were none.

C. Parks and Recreation

Trustee Koske went through the following events and programs in the Village. All events and programs can be found on the Village website at foxlake.org

- “Concert by the Lake” Saturday, June 20th from 7:00pm-10:00pm at the Lakefront Park, 71 Nippersink Blvd.
- Lifesource will be hosting a blood drive on Friday, June 19th. 12:30-6:30pm in council chambers. Appointments are recommended. Call 1-877-543-3768 to schedule.
- Celebrate Fox Lake will be held July 4th 11am-11pm Lakefront Park 71 Nippersink Blvd. We will have Food & Games, Crafter/Vendors, Euro Bungee, 70 Ft. Obstacle Course, Rock Wall Climbing, Mechanical Bull Rides, Balloon Artist, Face Painter & more. Live Music from 7pm-9pm.
- The Celebrate Fox Lake Parade is sponsored by the Fox Lake Area Chamber of Commerce & Industry. Parade steps off from Grant Community High school at 10am. Registration forms are available on the Village and Chamber websites.
- 4th of July Fireworks will be held on the Northwest Corner of Nippersink Lake around 9:30 p.m. courtesy of the Chain –O-Lakes Fireworks Committee and Madbomber Fireworks. For information on donating to the fireworks, please visit www.keepthesparkalive.com.
- Registration is ongoing for the Summer Sports Program. Offerings include; t-ball, soccer, sand volleyball, flag football, NERF combat, and golf. Registration forms are available on the website or call the Parks Department for more information.
- Grant Township and the Parks Department are offering a senior trip to Lake Geneva. The Senior Luncheon & Boat Tour aboard the Grand Belle, Thursday, July 16th. Trip includes: Luncheon, 2 hour narrated boat cruise, and bus ride Cost is \$55.00 per senior. Registration must be received by June 12th.
- The next fundraiser for 4th of July fireworks will be at the Pistakee Yacht Club on Saturday, June 20th and will be a Super Raffle and raffle tickets are available.

SAVE THE DATE:

- Venetian Night Fundraiser will be held at Dockers on Wednesday, July 15th and Venetian Night and Fireworks will be held on Saturday, August 1st. More information to follow.
- Fox Lake’s Shop with a Cop will be held Monday, August 24th.

D. Planning

Trustee Marr stated that he had nothing to report from planning this evening.

E. Public Safety

Trustee Jensen stated that he would like to recognize a few employees from Fox Comm this evening.

Trustee Jensen then read a letter submitted from Commander John E. Marr’s from the Village of Lindenhurst commending Fox Comm Dispatched Kimberly Kunkel for her dedication to duty, professionalism, and overall concern for an incident that transpired on May 27, 2015 where Kimberly went above and beyond her duties.

Trustee Jensen then recognized the following for their important service anniversary with the Village of Fox Lake Foxcomm E911 Center.:

- Kalee Bowman for her promotion to Telecommunicator II
- Deborah Little for 10 years of service.
- Pattie Polizzi for 10 years of service.

F. Sewer and Water

Presentation – GIS Mark Dupree, of Trotter and Associates

Mark Dupree from Trotter and Associates presented the Board with his presentation on the GIS system. The presentation is available at the Village Hall for viewing. Mark Dupree stated that the majority of the public looks to the computer to find out information. Mr. Dupree stated that they had taken information from past projects and what was already completed and past information from the County and the State and combined that with some new information and with that it created a base for which we can place new addition information in. Mark then with though the next phases of GIS. The system will be available in the Village for departmental use and eventually will be available on the Village website for public usage.

Trustee Murrey asked if there were any further questions regarding the GIS Phase #2. There were none.

Trustee Murrey asked if there were any further questions regarding the water main replacement project Hawthorne Lane, North Avenue, Lakewood Avenue, Glen Avenue, and Hillside Avenue. There were none.

Trustee Murrey asked if there were any questions regarding the Wholesale Advisory Committee Representatives. There were none.

G. Streets

Trustee Konwent stated that she had nothing to report from Streets this evening.

V. Motion to Adjourn from Committee of the Whole and reconvene Village Board Meeting

Trustee Jensen made a motion to adjourn from the Committee of the Whole Meeting and reconvene the Village Board Meeting at 7:09 p.m., Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

VI. Motions for Approval

- **Finance**

Trustee Stochl made a motion to approve the Expenditures/Warrants/ Transfers for June 9, 2015 in the amount of \$606,260.86, Seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>

Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye
Motion Carried

Trustee Stochl made a **motion** to approve Resolution 2015-R-18, A Resolution Authorizing the Mayor of the Village of Fox Lake, to Sign and Thereby Accept the Proposals from Toshiba Business Solutions for a Lease of Three Photocopy Machines and a Maintenance Agreement for the Village of Fox Lake, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye
Motion Carried

• **Building and Zoning**

Trustee Marr made a **motion** to approve an Outdoor Music Application for the Village of Fox Lake, to allow outdoor music at 71 Nippersink Boulevard on Saturday, June 20, 2015, from 7p.m. to 10p.m., Seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye
Motion Carried

• **Sewer and Water**

Trustee Murrey made a **motion** to approve work orders FXL007-W034, FXL007-W035,FXL-W036,FXL-W037, FXL W038 and FXL W039 with Trotter and Associates in the amount of \$104,450 to complete phase #2 of the Village's GIS System, Seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye
Motion Carried

Trustee Murrey made a **motion** to approve work order FXL007-W031 with Trotter and Associates in the amount of \$57,700 to design the replacement of the water main on Hawthorne Lane, Seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye

Motion Carried

*Trustee Murrey made a **motion** to approve work order FXL007-W032 with Trotter and Associates in the amount of \$47,600 to design the replacement of the water main on North Avenue, Lakewood Avenue, Glen Avenue, and Hillside Avenue, Seconded by Trustee Koske.*

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye

Motion Carried

*Trustee Murrey made a **motion** to approve Resolution 2015-R-19, A Resolution Designating Representatives to the Northwest FPA Wholesale Advisory Committee, Seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye

Motion Carried

IX. Items to be removed from Consent Agenda

X. Consent Agenda

*Trustee Jensen made a **motion** to move that items A through B be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.*

A roll call vote was taken as follows:

Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye

Motion Carried

Trustee Konwent made a ***motion*** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

X. Items Removed from Consent Agenda

XI. Attorney Comments

There were no attorney comments this evening.

XII. President Comments

Mayor Schmit stated that we have been in discussion about having the Village Board packets available to the public. Mayor stated that we are working out the details and making sure nothing would violate the Open Meetings Acts. Mayor Schmit stated that this will be another opportunity to be more transparent to the public and allow them to understand what is beginning discussed during a Board meeting.

Mayor Schmit stated that we are now planning the Town Hall meeting that will be held in September. Mayor stated that if anyone has anything that needs to be added or needs improvement on please let him know.

Mayor Schmit stated that he wanted to piggy back on some of the improvements the Village is making. Mayor stated that Grand Avenue does not seem to flood as bad as it used to. Dan Miller found an 18” storm sewer that had been capped off there that runs in conjunction in the main sewer that drains on near West Grand Avenue. They opened that up and we have been able to see an improvement in that area after it rains. Mayor stated that we have had some engineers come in and we identified three or four area that we need work on the storm sewers and they are looking for grants for the Village to improve that. Mayor stated that we are constantly working on improvement the situations that have been around for a while.

XIII. Audience Comments

There were no audience comments this evening.

XIV. Adjournment

Trustee Stochl made a ***motion*** to adjourn the Village Board Meeting at 7:19 P.M. seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Meeting was adjourned at 7:19 P.M.

Niki Warden, Village Clerk

Consent Agenda

- A. A motion to approve Ordinance 2015-31, An Ordinance Transferring a Special Use to Operate a Used Car Dealership at the Property at 37520 N. Route 12, Spring Grove, Illinois to Hayssam Serhan.**

- B. A motion to ratify the Outdoor Music Application/Permit for J's Sports Bar and Grill, to allow outdoor music at 816 E. Grand Avenue on Saturday, May 30, 2015 from 2pm to 12am.**