

**VILLAGE OF FOX LAKE
VILLAGE BOARD MEETING MINUTES**

STATE OF ILLINOIS, }
Lake and McHenry Counties, } SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on February 9, 2016 meeting was called to order by Mayor Schmit. The following official business was transacted:

Roll Call

Present Mayor Schmit; Village Clerk Warden, Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Konwent and Koske.

Staff also in attendance: Anne Marrin, Stephanie Hannon, Tara Semenchuk, Donovan Day, Chief Laine, Deputy Chief Jimmy Lee, Annette Wolf and staff of FoxComm 911 Center.

I. Preliminary Audience Comments:

There were no preliminary audience comments this evening.

II. Approval of Minutes

Trustee Konwent made a motion to approve the Village Board Meeting Minutes of January 26, 2016, Seconded by Trustee Marr.

A roll call vote was taken as follows:

*Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye
Motion Carried*

III. Presentation –FoxComm 911 Accreditation

Trustee Jensen stated that on January 27th, FoxComm staff was officially notified by the International Academies of Emergency Medical Dispatch (IAED) they had been awarded the distinguished Accredited Center of Excellence (ACE) Award. Trustee Jensen then read parts of the press release that was sent out. This press release can be

found at the back of these minutes. Trustee Jensen then had Annette Wolf speak to the Board as well as introduce her staff.

IV. Administrator Update

Anne Marrin stated she would like to present the expenditures, warrants, and transfers for February 9, 2016. She asked if there were any questions. There were none. Anne stated if there were no questions there would be a motion to approve this evening under Finance.

Anne stated that Staff is working on a new budget as well as setting up the Emerald Ash Borer plan. Anne stated that 111 trees had been tagged and of those 85 have been removed. She went on to state that there is still 60+ trees that need to be removed. Trustee Marr then stated that the Community Development Office has created a tree replacement Program and if anyone is interested in sponsoring a tree to see him or Donovan Day.

V. Recess to the Committee of the Whole

Trustee Marr made a motion to recess into the Committee of the Whole Meeting at 6:38 p.m., Seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey Aye

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Koske Aye

Motion Carried

VI. Committee of the Whole

A. Finance

Trustee Stochl asked if there were any comments or questions regarding the Fiscal Year 2015-2016 Budget Amendment. There were none.

Trustee Stochl asked if there were any questions on Chapter 1 and Chapter 5 of the Employee Personnel Manual. There were none.

Trustee Stochl asked if there were any questions regarding the Raffle request from Grant Township for their Annual Fish Fry which will be held on Friday, March 11th. There were none.

B. Building and Zoning

Trustee Marr stated that he did not have anything to report from Building and Zoning.

C. Parks and Recreation

Trustee Koske went through the following events and programs in the Village. All events and programs can be found on the Village website at foxlake.org

- Senior Luncheon will be held at the Lakefront Park on Thursday, February 18th.

- Law Enforcement Torch Run Polar Plunge will be held at the Lakefront Park on Sunday, February 28th. For more information go to www.soill.org for more information or to register.
- The Egg-Citing Egg Hunt & Bunny Luncheon will be held on March 19th from 10am-1pm at the Lakefront Park Building. Please see the Villages website for the more information. This event is Co-sponsored by the Village of Fox Lake and the Fox Lake Area Chamber of Commerce.

Trustee Koske stated that staff is working out the detail with Howard to bring back the Seasonal Food Vendor Pilot Program for summer of 2016. She stated that the Village did not have the program last year due to the anticipated construction of that area. However, since that is no longer in the works she would like to have consensus from the Board to move forward in working out the logistic to bring the program back. Trustee Koske asked if there were any questions. There were no questions and the Board then gave consensus to move forward on working out the details of the program to bring back to the Board.

D. Planning

Trustee Marr stated that he had nothing to report from Planning this evening.

E. Public Safety

Trustee Jensen stated that he had nothing to report from Public Safety this evening.

F. Sewer and Water

Trustee Murrey stated that he would be asking for a motion regarding the work order for the Wastewater Plant Process blower construction. He asked if there were any questions. There were none.

Trustee Murrey asked if there were any questions regarding the engineering report. There were none.

G. Streets

Trustee Konwent stated that she would be asking for a motion for the Illinois Public Works Mutual Aid Network agreement. She asked the Board if there were any questions. There were none.

VII. Motion to adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Koske made a motion to adjourn from the Committee of the Whole and reconvene the Village Board Meeting at 6:45 p.m., Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

VII. Motions for Approval

- **Finance**

Trustee Stochl made a motion to approve the total Expenditures of \$352,976.93, 1/31/16 Payroll of \$248,423.75, Externality Payment \$141,677.25, IMRF-January Payment \$41,504.32 and Police Pension payments of \$0; Dated February 9, 2016 in the total amount of \$784,582.25, Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Stochl made a motion to approve a Resolution Approving and Adopting the Amended Operating Budget for the Fiscal Year of May 1, 2015, Through April 30, 2016, for the Village of Fox Lake, Lake and McHenry Counties, Illinois, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Stochl made a motion to approve Chapter 1 (Introduction and General Provisions) and Chapter 5 (Employee Development) of the Employee Personnel Manual , Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Stochl made a motion to approve the Raffle License Request from Grant Township for the 9th Annual Fish Fry to be held on March 11, 2016, with a Provision to Waive the Bond Requirement for the Raffle Manager in Accordance with the Municipal Code., Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>

Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Koske Aye
Motion Carried

- **Sewer and Water**

Trustee Murrey made a ***motion*** to approve Work Order WO-022 from Trotter and Associates in the Amount of \$50,000 for Wastewater Plant Process Blower Construction Phase Engineering and Authorize the Attorney to Prepare the Necessary Resolution, Seconded by Trustee Koske.

A roll call vote was taken as follows:

Trustee Murrey Aye
 Trustee Jensen Aye
 Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Koske Aye
Motion Carried

- **Streets**

Trustee Konwent made a ***motion*** to approve a Resolution Authorizing the Village's Participation in the Illinois Public Works Mutual Aid Network and Approving Said Agreement, Seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey Aye
 Trustee Jensen Aye
 Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Koske Aye
Motion Carried

VIII. Items to be Removed from the Consent Agenda

IX. Consent Agenda

Trustee Jensen made a ***motion*** to move that item A be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey Aye
 Trustee Jensen Aye
 Trustee Stochl Aye
 Trustee Konwent Aye
 Trustee Marr Aye
 Trustee Koske Aye
Motion Carried

Trustee Konwent made a ***motion*** that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

Trustee Murrey Aye

Trustee Jensen *Aye*
Trustee Stochl *Aye*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

X. Items removed for the Consent Agenda

XI. Attorney Comments

Howard stated that he is preparing an Ordinance exempting the County Club Hills property from the sprinkler requirement that was agreed upon in the Planned Unit Development Ordinance (PUD). Howard stated that if any of the Board has any questions to contact him and he will have the Ordinance available prior to the next Village Board Meeting for the Boards approval.

XII. President's Comments

Mayor Schmit stated that he will be speaking the Fox Lake Area Chamber of Commerce luncheon at Camp Duncan for a brief year in review. Mayor stated that if any of the Board would like to attend please let him know. Mayor Schmit stated that Lake Spa in the Plaza was shut down a week ago Friday and all Business Licenses have been revoked. Mayor stated that they would like to come back with a different owner and open up another facility. Mayor stated that the Village does not have the ability to say no if they have all of their State Licenses for a masseuse and they are zoned properly they will be issued a license. Mayor stated that he has spoken with Chief Laine and we may be looking into adopting a new Ordinance regarding massage parlors so that we do not end up with nuisance issue. Mayor Schmit stated that on the development front, Donovan phone has been ringing off the hook with new opportunities for Fox Lake. Mayor stated that Donovan has been very busy with pursuing these opportunities and 2016 looks to be a good year and hopefully we will be successful in our efforts to bring more development to Fox Lake. Mayor Schmit stated that finally, the Northwest Municipal Conference held a Breakfast that included many State Senators and State House of Representatives. The President of the League, Tom Rooney from Rolling Meadows let the Legislators know how the Towns felt about what is happening down in Springfield and that they should all be getting their act together. Mayor stated that other topics were raised but stated that the theme of the Breakfast was the frustration with the State Legislators that was being felt throughout Illinois.

XIII. Audience Comments

There were no audience comments

XIV. Adjournment

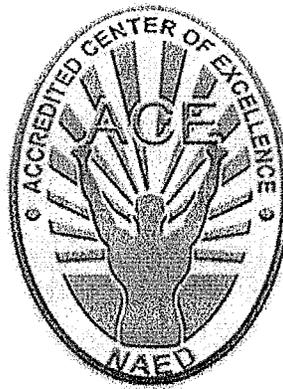
Trustee Stochl made a motion to adjourn the Village Board Meeting at 6:56 p.m., seconded by Trustee Konwent.

A roll call vote was taken as follows:
Trustee Murrey *Aye*
Trustee Jensen *Aye*
Trustee Stochl *Aye*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

Meeting was adjourned at 6:56 p.m.



Niki Warden, Village Clerk



PRESS RELEASE
Village of Fox Lake, IL

FoxComm 911 awarded the Accredited Center of Excellence Award

On January 27, 2016 FoxComm Staff were officially notified by the International Academies of Emergency Medical Dispatch (IAED) that we were in fact awarded the distinguished Accredited Center of Excellence (ACE) Award. In April 2016 FoxComm will be recognized in Washington D.C. as an Accredited Center of Excellence through the International Academies of Emergency Dispatch (IAED).

Accredited Centers share a common goal of improving public care and maximizing the efficiency of emergency dispatch systems. FoxComm is 1 of 2 911 Consolidated center's in Illinois to become an Accredited Center of Excellence, proving that we provide superior, up-to-date public care and efficient resource utilization to achieve maximum results in emergency situations. This accreditation is awarded only after verifying that we adhere to the highest level of standards in the industry by an independent review through the IAED.

The journey to accreditation has been a very lengthy one. To become accredited an agency is required to meet 20 points of compliance to industry standards and excellent customer service.

Our process began in January of 2013 with the updates to the FoxComm policies that coordinated with the Illinois Department of Health and the Lake and McHenry County Emergency Medical Systems. FoxComm kick started the Dispatch Review Committee comprised of 3 Telecommunicators and 2 Supervisors who reviewed policy and processes to ensure the compliance with the industry and accreditation standards.

From December 2014 through March of 2015 each Telecommunicator was given one on one time to improve their performance and strengthen their compliance levels allowing us to step towards the 20 points of accreditation.

In April 2015 FoxComm was the first in Lake and McHenry County to be awarded the Illinois Department of Health EMD Center Certification due to our compliance and protocols.

July 28th 2015 Academy Quality Assurance Advisor Ron Two Bulls performed a site visit at FoxComm on behalf of the Academy, as part of the accreditation process, to review our policies, sit in on call processing and review the 20 points for accreditation, verifying we were ready to submit for accreditation.

On January 27th we received the following message from our case reviewer ““I am extremely impressed with Lindsay and the EMDs. They took on a great challenge to bring the call taking and q’ing up to ACE standards. They have done a fantastic job and can now boast excellent, accurate call assessments. The citizens they serve are blessed to have such an outstanding team ready to answer their calls.”

In perspective; there are over 3,000 agencies utilizing the EMD program used at FoxComm. Of the over 3,000 agencies 209 are accredited centers. FoxComm is now 210, following the Beijing, China Emergency Center in their accreditation.

“FoxComm staff is dedicated to excellence and have worked vigorously to achieve this distinguished award”, Manager Annette Wolf stated, “We are proud to present to our Village and Service Agencies this accomplishment and testament to the level of service provided to the citizens we serve”.

Consent Agenda

- A. An Ordinance Amending Various Sections of the Village Code Related to Rental Housing Standards and Inspections**