



VILLAGE OF FOX LAKE VILLAGE BOARD MEETING MINUTES

STATE OF ILLINOIS,
Lake and McHenry Counties,

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SS.

Village of Fox Lake

At the regular Board Meeting, held in said Village and County in the State of Illinois at 6:30 p.m. on January 12, 2016 meeting was called to order by Mayor Schmit. The following official business was transacted:

Roll Call

Present Mayor Schmit: Village Clerk Warden, Attorney Teegen; Trustees: Murrey, Jensen, Stochl, Marr, Konwent and Koske.

Staff also in attendance: Anne Marrin, Stephanie Hannon, Tara Semenchuk, Ryan Kelly, Luke Catullo, and Donovan Day.

I. Preliminary Audience Comments:

There were no preliminary audience comments this evening.

II. Approval of Minutes

Trustee Marr made a motion to approve the Village Board Meeting Minutes of December 8, 2015, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Konwent made a motion to approve the Special Village Board Meeting Minutes of December 18, 2015, Seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>

Trustee Marr *Aye*
Trustee Koske *Abstain*
Motion Carried

III. Administrator Update

Anne Marrin stated she would like to present the expenditures, warrants, and transfers for January 12, 2016. She asked if there were any questions. There were none. Anne stated if there were no questions there would be a motion to approve this evening under Finance.

Anne stated that the FoxComm has completed the 2015 reporting. They received 66,244 Administrative Calls, 13,464 9-1-1 Calls, 93,544 Police Incidents, and 10,205 Fire Incidents.

Anne stated that she would like to thank the Street Department on snow plowing and keeping the Village sidewalks clear.

IV. Treasurer's Report

Stephanie Hannon stated that she was become aware that the Board has not been receiving their monthly and quarterly Treasurer reports and that she will make sure the Board receives all previous reports.

Stephanie stated that the Village is currently \$1,577,162 behind last year in net income due to a bond issuance and other expenses the Village as incurred. However, the Village is currently \$737,436 ahead of budget for this fiscal year. Stephanie stated that although revenues are ahead of budget, the Village does anticipate expenses to exceed the budget in the public safety area. She asked the Board if they had any questions regarding the report. There were none.

Stephanie stated that as a note to the Board there is a payment in the Expenditure list for \$206,318.70 is for CBI- Holiday Park Water tower is the final payout.

V. Recess to the Committee of the Whole

Trustee Jensen made a motion to recess into the Committee of the Whole Meeting at 6:34 p.m., Seconded by Trustee Marr.

A roll call vote was taken as follows:

Trustee Murrey *Aye*
Trustee Jensen *Aye*
Trustee Stochl *Aye*
Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

VI. Committee of the Whole

A. Finance

Trustee Stochl asked if there were any questions regarding the revision of the Employee Personnel Manual regarding Chapter 7. There were none.

B. Building and Zoning

Trustee Marr stated that he would be asking for a motion regarding the 2014 Illinois State Plumbing Code, variances for reduction of setback for Tammy's Pizza on State Park Rd as well as adopting of the Watershed Development Ordinance. He asked the Board if there were any questions. There were none.

Trustee Marr stated that there is also a motion regarding the PUD for the Country Club Hills Property. Trustee Marr stated that there needs a few clarification within the Ordinance. Trustee Marr requested a change be that Item E should be change from Village Building Commissioner to Community Development Director. As well on Item E should add with a date no later than spring of 2017. Howard stated that it would read as the following "Outlot B Improvements. Owner shall furnish and install landscaping and a gazebo or tot-lot on Outlot B as and for a gathering place in the Subdivision, description of which has been provided by Owner, which improvements shall be subject to the approval of the Community Development Director. Said improvements shall be installed on or before the date the Village is prepared to issue the fiftieth (50th) building permit to Builder, but in no event later than spring of 2017." Howard stated that he would make these changes and get an updated Ordinance to the Clerk.

C. Parks and Recreation

Trustee Koske went through the following events and programs in the Village. All events and programs can be found on the Village website at foxlake.org

- Senior Friends will be having their luncheon Thursday, January 21, 2016 at the Lakefront Park.
- Safe Sitter Course will be held on Saturday, January 16th.
- Sunday Funday will be held on Friday, January 31st at the Grand Field House. For more information and to register contact the Parks and Recreation Department.
- Pickle Ball has added a new date and time. For those that are interested it will be held at the Lakefront Park on Wednesdays from 1:30 p.m. – 4:30 p.m. and Thursdays and Fridays from 10 a.m. to Noon.
- Law Enforcement Torch Run Polar Plunge will be held at the Lakefront Park on Sunday, February 28th. For more information go to www.soill.org for more information or to register.

D. Planning

Trustee Marr stated that he would be looking for a motion for Lagoon Lounge's Façade Improvement application. He asked if there were any questions. There were none.

Trustee Marr stated that Promote Fox Lake has received the trees for the Tree Replacement Program. Many residents have graciously stated that they would donate for these trees and he will now be getting in touch with them to collect the funds. Trustee Marr stated that the trees will be planted in the spring and are mulched in at this time.

E. Public Safety

Trustee Jensen stated he would be making a motion for the employment agreement for the new Interim Police Chief. He asked the Board if they had any questions. There were none.

F. Sewer and Water

Trustee Murrey stated that he encourages everyone to go and look at the new Holiday Park Water Tower. Greg stated that on January 19th the Village, Trotter & Associates and staff will be receiving an AWA Award. Greg stated that he will have more information if anyone would like to attend.

Trustee Murrey stated that the Northwest regional Water Reclamation facility received a total of five bids for the Aeration Blower project. All bids were within \$32,000 of each other. Anne stated that staff agrees with the engineers recommendation to award the bid to Dahme Mechanical, who was the lowest bidder for \$718,400. He asked if there were any questions. There were none.

Trustee Murrey also stated that bids were opened for the Prairie Material Site remediation project. There were eleven bidders and staff and the direction of the Engineers recommendation is to award the bid to Lima Contractors for \$249,259 who was also the lowest bidder.

Trustee Murrey asked if there were any questions regarding the engineering report. There were none.

G. Streets

Trustee Konwent stated that she would also like to thank the Street Department did a great job on keep the roads clear and she has had many compliments from the residents.

Trustee Konwent stated that she has a motion this evening in regards to the selling of surplus vehicles and equipment. She asked the Board if they had any questions. There were none.

VII. Motion to adjourn from Committee of the Whole and Reconvene Village Board Meeting

Trustee Koske made a motion to adjourn from the Committee of the Whole and reconvene the Village Board Meeting at 6:46 p.m., Seconded by Trustee Marr.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

VII. Motions for Approval

• **Finance**

Trustee Stochl made a motion to approve the total Expenditures of \$2,019,267.50, 12/18/15 Payroll of \$232,975.30, Payroll of 12/31/15 of \$239,356.68, Shop with a Cop for \$2,989.9, Transfer to State Bank of the Lakes (New Account) \$2,000,000.00, Transfer to State Bank of the Lakes (New Account) of \$1,500,000.00, Externality Fee \$18677.25, IMRF- December 2015 Payment of \$69,7009.36 and Police Pension payments of \$48,125.84; Dated

January 12, 2016 in the total amount of \$6,131,101.86, Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Trustee Stochl made a motion to approve the Revised Chapter 7 of the Employee Personnel Manual, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

- **Building and Zoning**

Trustee Marr made a motion to approve the Adoption of the 2014 Illinois State Plumbing Code and Amend Section 6-1-1-2, Recognizing the Plumbing Code as being "the Most Recently Adopted Illinois State Plumbing Code" and Authorize the Attorney to Prepare the Necessary Ordinance, Seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Trustee Marr made a motion to approve the Zoning Board of Appeals Recommendation for the Petition of Tamara Rupenthal, owner Tammy's Pizza, located at 6817 State Park Road, Spring Grove, Requesting a Reduction of the Setbacks by 11' from the Front Property Line on State Park Road in Accordance with Section 9-1-6-8, items 4, 5, and 6 of the Zoning Ordinance and Authorize the Attorney to Prepare the Necessary Ordinance Seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>
<i>Motion Carried</i>	

Trustee Marr made a motion to approve a Planned Unit Development, as Amended, Reclassifying Property R-4 Planned Unit Development (Country Club Hills Subdivision Property), Seconded by Trustee Murrey

A roll call vote was taken as follows:

*Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye*

Motion Carried

Trustee Marr made a motion to approve Ordinance 2016-03 Adopting by Reference of the Lake County Watershed Development Ordinance, Seconded by Trustee Murrey

A roll call vote was taken as follows:

*Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye*

Motion Carried

- **Planning**

Trustee Marr made a motion to approve the Plan Commission Recommendation for the Application of Naile Hasani, owner of Lagoon Lounge, located at 44 S. Route 12, for a Façade Improvement Grant to Install Signage in Accordance with Section 2-8-5 of the Village Code, Seconded by Trustee Konwent.

A roll call vote was taken as follows:

*Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye*

Motion Carried

- **Public Safety**

Trustee Jensen made a motion to approve Resolution 2016-R-02, an Employment Agreement with Russell Lane as the Interim Police Chief, Seconded by Trustee Koske.

A roll call vote was taken as follows:

*Trustee Murrey Aye
Trustee Jensen Aye
Trustee Stochl Aye
Trustee Konwent Aye
Trustee Marr Aye
Trustee Koske Aye*

Motion Carried

- **Sewer and Water**

Trustee Murrey made a motion authorizing the Mayor, to Sign and Thereby Accept work order#W033 from Trotter and Associates in the amount of \$10,550.00 for Engineering Services related to Sanitary Sewer Lining and have the Attorney draft the necessary Resolution, Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

- **Streets**

Trustee Konwent made a motion to Approve the Sale of a Motor Vehicle owned by the Village of Fox Lake at a Public Online Auction through Obenauf Auction Services and Authorize the Attorney to Prepare the Necessary Ordinance, Seconded by Trustee Koske.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

VIII. Items to be Removed from the Consent Agenda

IX. Consent Agenda

Trustee Jensen made a motion to move that items A through B to be established as the Consent Agenda for this meeting by unanimous vote, seconded by Trustee Konwent.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>
<i>Trustee Konwent</i>	<i>Aye</i>
<i>Trustee Marr</i>	<i>Aye</i>
<i>Trustee Koske</i>	<i>Aye</i>

Motion Carried

Trustee Konwent made a motion that the consent agenda as established by the prior motion be passed, seconded by Trustee Jensen.

A roll call vote was taken as follows:

<i>Trustee Murrey</i>	<i>Aye</i>
<i>Trustee Jensen</i>	<i>Aye</i>
<i>Trustee Stochl</i>	<i>Aye</i>

Trustee Konwent *Aye*
Trustee Marr *Aye*
Trustee Koske *Aye*
Motion Carried

X. Items removed for the Consent Agenda

XI. Attorney Comments

Howard stated that the Board needs to make a consensus on the property located off of State Park road. Howard stated that the Board has discussed this at a previous meeting. The owner is the only home on the street that is somehow in Fox Lake and we staff cannot find how it came into the Village. Howard stated that they get their streets plowed by Burton Township and cannot get their trash picked up which is paid through Fox Lake. Howard asked the Board if there were any further questions and could staff proceed in deannexing the property from the Village. The Board gave consensus to move forward.

XII. President's Comments

Mayor Schmit welcomed the developers from the CalAtlantic Group, Inc. and looks forward to a successful project for both the Village and the developers. Mayor Schmit stated that we will try to schedule a Town Hall Meeting in March and will let the community know once a date is scheduled.

Mayor Schmit stated that the greatest strength of our community is the people who work for the Village. The following comments are in the Village newsletter, but need to be stated now, as a review of our accomplishments, in an "End of the Year Statement".

From our 911 center, Kalee Bowman received the State of Illinois 2015 Telecommunicator of the Year Award.

Our new Chief was selected from a group of very qualified candidates. While we cannot change the past, we can learn from it and fix what needs to be fixed. Our Chief has the goal of having our Police Department achieve accreditation with the Illinois Police Chiefs.

Among the many sewer and water projects completed in 2015, we corrected a deficiency in our water system by constructing a water tower, which received the 2016 American Public Works Association (APWA) Lake Branch Project of the Year Disaster & Emergency Construction Award. This project not only remedied a water hammer problem, but also provided increased fire protection and, combined with the Fox Lake Fire Protection District improvements, resulted in an upgrade in our insurance rating. A second project increased fire protection capacity for our schools and residents. The Regional Water Treatment Facility continues to serve several communities without issues. It is run so smoothly that we sometimes forget to let them know what a great job they do.

Our Street Department repaired more streets, sidewalks, and corrected more drainage problems throughout the Village in 2015 than it has in many years.

Our Parks and Recreation Department continued to organize events for our residents throughout the year, with a staff of only one full-time and one part-time employee. Our finance department, including the people who work in the office do a great job and are friendly and are always willing to work with our residents.

However, the accomplishment I am most proud of is changing the culture in our Community Development Department. When you walk into our Building Department, you are now greeted with a smile and asked, "How may we help you?" We have become business-, resident-, and development-friendly.

XIII. Audience Comments

There were no audience comments

XIV. Adjournment

Trustee Stochl made a motion to adjourn the Village Board Meeting at 7:07 p.m., seconded by Trustee Konwent.

A roll call vote was taken as follows:

Trustee Murrey Aye

Trustee Jensen Aye

Trustee Stochl Aye

Trustee Konwent Aye

Trustee Marr Aye

Trustee Koske Aye

Motion Carried

Meeting was adjourned at 7:07 p.m.



Niki Warden, Village Clerk

Consent Agenda

- A. A Motion to Approve Resolution 2016-R-01, a Work Order with Trotter & Associates, Inc. for Engineering Services Related to the 2015 Sanitary Sewer Lining Program.**

- B. A Motion to Approve Ordinance 2016-01, Amending the Zoning Ordinance of the Village of Fox Lake by Granting a Special Use to Concetta Tstini to Operate a Boat Storage Business Behind the Bait Shop at the Property Located at 60 Eagle Point Road, Fox Lake, Illinois.**